



ELEVATORS

are present in most buildings as an alternative accessibility method between levels. Like all mechanical equipment, elevators can infrequently breakdown, sometimes resulting in people trapped inside. Approximately 50% of breakdowns on campus are caused by a malfunction or maintenance issue, and 50% by the actions of the elevator passenger. It is important to know how to safely use an elevator to lower the potential of a malfunction or breakdown resulting in an injury or entrapment.

EXAMPLE ACTIONS THAT CAN CAUSE BREAKDOWNS:

- Jumping
- Dancing
- Forcing the doors to remain open when closing (especially when buzzing)
- Overloading the rating
- Placing too much weight to one side
- Pressing too many buttons at once

WHAT TO DO!

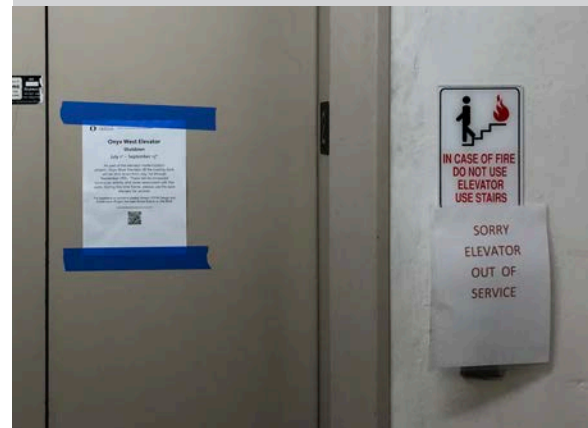
- Do not attempt to stop a closing elevator door with your arm, leg, or any other body part. Press the recall button and wait.
- If trapped inside, do not panic! Use your UO radio, cell phone, elevator phone, or push the elevator alarm to contact help. UOPD and CPFM will coordinate a timely response.
- Never use equipment that requires a cord through the elevator door, e.g. a vacuum or extension cord.
- If you are injured due to an elevator issue, notify your supervisor immediately!
- Report elevator malfunctions to CPFM's Work Control.
- If a person has a medical emergency while trapped in an elevator, call 911!



Avoid behaviors that can cause a breakdown!



If entrapment occurs, do not panic! Call for assistance.



Report potential elevator malfunctions to CPFM.

