



Safety Advisory Committee

Meeting Date: 6-18-15

SAC Members: ● present

| Primary Members | Alternate Members | Ex Officio Members | Visitors |
|-----------------------------------|------------------------------------|-------------------------------|----------------------------------|
| ● Annie Bentz (Human Resources) | Diana Sobczynski (Human Resources) | Adam Jones (EHS) | ● Kathy Mangold (Park. & Trans.) |
| ● Dean Walton (United Academics) | TBD (United Academics) | Andre LeDuc (ERS) | Amy Grainger (UO Libraries) |
| ● Deb Pack (UOPD) | Rachel Dale (UOPD) | ● Ben Carlson (EHS) | |
| ● Doug Brooke (EHS) | TBD (EHS) | Deb Donning (Risk Management) | |
| ● Gary Malone (SEIU) | TBD (SEIU) | ● Hannah Vasey-Vehrs (RM) | |
| Jake Vasey (EMU) | Shawn Rubino (EMU) | ● Jeremy Chambers (EHS) | |
| John Foster (United Academics) | Joshua Razink (United Academics) | | |
| Lynn Alvarez (Housing) | Judd Mentzer (Housing) | | |
| Michelle Wygle (SEIU) | ● Deaton Love (SEIU) | | |
| Shawna Meechan (GTFF) | TBD (GTFF) | | |
| Steve Pelkey (Campus Operations) | Chris Meade (Campus Operations) | | |
| Teresa Pinkham (OA Council) | Shawn Kahl (OA Council) | | |
| ● Vicki Strand (Athletics) | ● Devon Shea (Athletics) | | |
| ● Wade Young-Jelinek (OA Council) | Shane Turner (OA Council) | | |

| TOPIC | DISCUSSION | ACTION ITEMS |
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| Introductions | <ul style="list-style-type: none"> Devon Shea was introduced to the committee. Devon is taking Bob Beals' position in Athletics starting in July. Bob is retiring. | <ul style="list-style-type: none"> Jeremy will follow-up with new members about new member training. |
| Review Minutes | <ul style="list-style-type: none"> The 5-21-15 minutes were reviewed. | <ul style="list-style-type: none"> The minutes were approved as written. |
| Accident/Injury Report | <ul style="list-style-type: none"> The May Accident & Incident Summary was reviewed. | |
| Old Business: | <ul style="list-style-type: none"> Empowering employees to report safety issues. Doug told the committee about a new Enterprise Risk Services position called Communications Director. This individual will communicate with staff and students about safety issues. The interviews for this position have been completed. Doug reminded the committee that when a safety issue has been identified the first step is to notify the supervisor. Supervisors may ask EHS to investigate safety issues. Doug is the | |

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| | safety point-of-contact for the campus, | |
| New Business: | <ul style="list-style-type: none"> • Doug reported that EHS is creating a standard on woodshop practices that will include training, PPE, and lockout/tagout. Information about the safe operation of a woodshop is particularly important for students. The standards should be complete in a few months. • Ben will be reviewing the golf cart safety and training programs in a couple months. There are golf cart safety issues on campus. He will be asking for assistance from various departments using golf carts and utility vehicles including Campus Operations, Athletics, Catering, Housing, etc. • The group discussed confidentiality of information discussed in SAC meetings. Is it possible for the accident summary to be sent out in advance of the meeting? Risk Management's preference is to not send this is out an electronic format. There isn't any information on this summary that is confidential, but there are more disadvantages than advantages to sending it out via email. | |
| Building Inspection Subcommittee: | <ul style="list-style-type: none"> • The first SAC safety inspection of the Hatfield-Dowlin complex was completed on June 10th. Recommendations were provided. They used SAIF's safety inspection form. Inspections will be completed quarterly. Jeremy is coordinating with the Student Recreation Center for an inspection in September. | <ul style="list-style-type: none"> • Jeremy will report on the Hatfield-Dowlin corrective actions at the next meeting. • He will work with Michelle C. to put the inspection form on the SAC website. |
| ADJOURN. | | NEXT Meeting: July 16, 2015, 9:00-10:00, Friendly 109 |