



Meeting Date: May 19, 2016

SAC Members: ● present

Primary Members	Alternate Members	Ex Officio Members	Visitors
● Annie Bentz (Human Resources)	Stephanie McGee (Human Resources)		Amy Grainger (UO Libraries)
● Dean Walton (United Academics)	Rodney Bloom (United Academics)	Andre LeDuc (ERS)	Kathy Mangold (Park. & Trans.)
Deb Pack (UOPD)	Rachel Dale (UOPD)	● Deb Donning (Risk Management)	● Madhu Cohen (ERS)
Devon Shea (Athletics)	Vicki Strand (Athletics)	● Jeremy Chambers (EHS)	● Jeani Williams
	TBD (EHS)		
● Elizabeth Valdez (GTFF)	TBD (GTFF)	Omar Lopez (EHS)	
Faye Young (Health Center)	Letecia France (Health Center)	● Trish Lijana (Risk Management)	
Gary Malone (SEIU)	● Michael Omogrosso (SEIU)		
Jake Vasey (EMU)	Shawn Rubino (EMU)		
John Foster (United Academics)	Joshua Razink (United Academics)		
Lynn Alvarez (Housing)	Judd Mentzer (Housing)		
● Randy McCutchen (SEIU)	Johnny Earl (SEIU)		
● Steve Pelkey (Campus Operations)	Chris Meade (Campus Operations)		
Teresa Pinkham (OA Council)	● Shawn Kahl (OA Council)		
Wade Young-Jelinek (OA Council)	Shane Turner (OA Council)		

TOPIC	DISCUSSION	ACTION ITEMS
Accident/Injury Report	<ul style="list-style-type: none"> The April 2016 Accident & Incident Summary was reviewed. 	
	<ul style="list-style-type: none"> Dishwasher injury 	<ul style="list-style-type: none"> Trish will ask Dan Porter or Jeremy Napier what the process is for taking malfunctioning appliances out of service and report back to the committee.
	<ul style="list-style-type: none"> Stairwell injury 	<ul style="list-style-type: none"> Campus Ops will check the area for needed repairs.
Review Minutes	<ul style="list-style-type: none"> The 4-21-16 minutes were reviewed. 	<ul style="list-style-type: none"> The minutes were approved as written.

Old Business:	<ul style="list-style-type: none"> Free-standing units (shelves, bookcases, etc.) around campus, including family housing, being secured to a wall or flooring. 	<ul style="list-style-type: none"> Steve sent a reminder email to building contacts across campus. The email served as an invitation and reminder to call Campus Ops to perform the service of securing free-standing units. Deb will look into leased family housing and what measures can be taken to secure free-standing units there.
	<ul style="list-style-type: none"> Broken lightbulb injury. 	<ul style="list-style-type: none"> Trish reported that housing custodial decided to require face shields for all staff changing lightbulbs. She will be in touch with housing custodial to talk about the "Lights Out Program" (proper disposal of bulbs). Jeremy will research and recommend safety glasses to custodial staff. Omar will send out an email to supervisors, campus wide, with best-practice for changing lightbulbs.
New Business:	<ul style="list-style-type: none"> Fire Extinguisher routine inspections and OSHA regulations. 	<ul style="list-style-type: none"> Jeremy gave a brief description of how the University Fire Marshal meets requirements for fire extinguisher maintenance. Campus Ops and custodial staff may be involved in future maintenance.
	<ul style="list-style-type: none"> Osha Complaints 	<ul style="list-style-type: none"> Deb explained the process of response when the University receives an OSHA complaint. Two complaints were received.
	<ul style="list-style-type: none"> EC Cares 	<ul style="list-style-type: none"> New SAC member, Jeani Williams, from EC Cares gave an info session on the program.
	<ul style="list-style-type: none"> June SAC Meeting 	<ul style="list-style-type: none"> There will be no meeting in June. A building inspection will take place June 15th at 10am at Collier House. Members are encouraged to attend.
Subcommittees:	<ul style="list-style-type: none"> Building Inspection Sub-committee. 	<ul style="list-style-type: none"> Jeremy shared the Jaqua Building Report with the committee.

	<ul style="list-style-type: none">• Accident Injury Sub-committee	<ul style="list-style-type: none">• Deb reported to committee that she is working with Ken Kato/GIS to include mapping visuals with the August Accident/Injury Report.
ADJOURN.		NEXT Meeting: Thursday, July 21 , 9:00-10:00, 1715 Franklin, room 271