

Meeting Date: March 17, 2016

SAC Members: ● present

Primary Members	Alternate Members	Ex Officio Members	Visitors
● Annie Bentz (Human Resources)	Stephanie McGee (Human Resources)	Adam Jones (EHS)	Amy Grainger (UO Libraries)
● Dean Walton (United Academics)	TBD (United Academics)	Andre LeDuc (ERS)	Kathy Mangold (Park. & Trans.)
● Deb Pack (UOPD)	Rachel Dale (UOPD)	● Deb Donning (Risk Management)	● Madhu Cohen (ERS)
Devon Shea (Athletics)	Vicki Strand (Athletics)	● Jeremy Chambers (EHS)	● Tim Winder
Doug Brooke (EHS)	TBD (EHS)	Julie Brown (Enterprise Risk)	● Tom Huston
● Elizabeth Valdez (GTFF)	TBD (GTFF)	● Omar Lopez (EHS)	
Faye Young (Health Center)	Letecia France (Health Center)	● Trish Lijana (Risk Management)	
● Gary Malone (SEIU)	● Michael Omogrosso (SEIU)		
● Jake Vasey (EMU)	Shawn Rubino (EMU)		
John Foster (United Academics)	Joshua Razink (United Academics)		
● Lynn Alvarez (Housing)	Judd Mentzer (Housing)		
● Randy McCutchen (SEIU)	Johnny Earl (SEIU)		
● Steve Pelkey (Campus Operations)	● Chris Meade (Campus Operations)		
Teresa Pinkham (OA Council)	● Shawn Kahl (OA Council)		
● Wade Young-Jelinek (OA Council)	Shane Turner (OA Council)		

TOPIC	DISCUSSION	ACTION ITEMS
Accident/Injury Report	<ul style="list-style-type: none"> The February 2016 Accident & Incident Summary was reviewed. 	<ul style="list-style-type: none"> No action items
Review Minutes	<ul style="list-style-type: none"> The 2/18/16 minutes were reviewed. 	<ul style="list-style-type: none"> The minutes were approved as written.
Deb Donning	<ul style="list-style-type: none"> Deb Donning shared information and documents from the UO Risk Summit 	<ul style="list-style-type: none"> No action items
Old Business:	<ul style="list-style-type: none"> Gary presented statistics on accidents caused while walking/talking on cell phones. Suggestions from the committee included advocating awareness during IntroDucktion and broadcasting image-signs on (FourWinds) electronic signs across campus. 	<ul style="list-style-type: none"> Lynn will send an email to the IntroDucktion Planning Summit/Committee.

	<ul style="list-style-type: none"> Steve and Chris held trainings with Campus Operations work ticket operators. Operators are now informed of the internal priority setting system for incoming calls requiring a work ticket. 	<ul style="list-style-type: none"> No action
New Business:	<ul style="list-style-type: none"> The committee elected Shawn Kahl as the new co-chair. 	<ul style="list-style-type: none"> No action
Subcommittees:	<ul style="list-style-type: none"> Building Inspection Sub-committee. Jeremy distributed samples of building inspection reports for the committee to view. Safety and Risk Services routinely completes hundreds of building inspection reports per year. 	<ul style="list-style-type: none"> Deb suggested a share-drive be made available to all SAC members to view reports.
	<ul style="list-style-type: none"> Lighting Inspection Sub-committee. Elizabeth gave a report of her findings and concerns. Elizabeth expressed concern that the avenue to report safety concerns on campus needed to be more transparent. i.e. UOPD and Campus Operations website and call-in numbers. 	<ul style="list-style-type: none"> Deb Donning will be re-sending a link to the “magic-button” to all committee members.
	<ul style="list-style-type: none"> Accident Summary Sub-committee. 	<ul style="list-style-type: none"> Locations will now be added to Accident/Injury reports for the committee to view. Deb hoped Info Graphics would be adding visuals to the report by fall 2016.
ADJOURN.		NEXT Meeting: 4/21/2016, 9:00-10:00, 1715 Franklin, room 271