

Meeting Date: 12-17-15

SAC Members: ● present

	Primary Members	Alternate Members	Ex Officio Members	Visitors
●	Annie Bentz (Human Resources)	Stephanie McGee (Human Resources)	Adam Jones (EHS)	Amy Grainger (UO Libraries)
●	Dean Walton (United Academics)	TBD (United Academics)	Andre LeDuc (ERS)	Kathy Mangold (Park. & Trans.)
●	Deb Pack (UOPD)	Rachel Dale (UOPD)	● Deb Donning (Risk Management)	● Madhu Cohen (ERS)
●	Devon Shea (Athletics)	Vicki Strand (Athletics)	● Jeremy Chambers (EHS)	
●	Doug Brooke (EHS)	TBD (EHS)	● Julie Brown (Enterprise Risk)	
●	Elizabeth Valdez (GTFF)	TBD (GTFF)	● Omar Lopez (EHS)	
	Faye Young (Health Center)	Letecia France (Health Center)	● Trish Lijana (Risk Management)	
●	Gary Malone (SEIU)	Michael Omogrosso (SEIU)		
	Jake Vasey (EMU)	Shawn Rubino (EMU)		
	John Foster (United Academics)	Joshua Razink (United Academics)		
●	Lynn Alvarez (Housing)	Judd Mentzer (Housing)		
●	Randy McCutchen (SEIU)	Johnny Earl (SEIU)		
●	Steve Pelkey (Campus Operations)	● Chris Meade (Campus Operations)		
	Teresa Pinkham (OA Council)	Shawn Kahl (OA Council)		
	Wade Young-Jelinek (OA Council)	Shane Turner (OA Council)		

TOPIC	DISCUSSION	ACTION ITEMS
<b>Accident/Injury Report</b>	<ul style="list-style-type: none"> <li>The November 2015 Accident &amp; Incident Summary was reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>Trish will follow-up on the use of Nomex sleeves in Housing to prevent burns and report back to the committee.</li> </ul>
<b>Review Minutes</b>	<ul style="list-style-type: none"> <li>The 11-19-15 minutes were reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>The minutes were approved with the following change: <i>A discussion was held about the nomination of the chairperson. If you are interested in the position, please contact Jeremy.</i></li> </ul>
<b>Old Business:</b>	<ul style="list-style-type: none"> <li>The discussion continued about what Accident and Incident Summary information will be provided to members at SAC meetings. Should there be a PowerPoint presentation with details and a paper summary with limited details? Deb needs clarification of what the committee's</li> </ul>	<ul style="list-style-type: none"> <li>A subcommittee consisting of Doug, Randy, Deb and others will be formed to look at this information. They will report back to</li> </ul>

	needs are.	the committee.
	<ul style="list-style-type: none"> <li>Annie revisited the discussion regarding the use of Robert's Rules in committee meetings. The committee needs the balance of rules for structure, but allow participation and rich conversation. This will be the new chairperson's responsibility.</li> </ul>	
<b>New Business:</b>	<ul style="list-style-type: none"> <li>The committee discussed numerous night lighting issues on campus including Hamilton, SRC, EMU, Willamette, and 15<sup>th</sup> &amp; Villard. UOPD receives many calls about poor lighting and routes them to building managers. The committee expressed a need to remind students, staff and faculty to use the lighting request message system on the UO website. The Daily Emerald is working on an article on safe pathways on campus.</li> </ul>	<ul style="list-style-type: none"> <li>A lighting subcommittee was formed consisting of Omar, Dean, Jeremy and Elizabeth to look at these issues. They will meet and report back to the committee.</li> </ul>
	<ul style="list-style-type: none"> <li>A concern was raised about Housing food service and Athletics employees walking safely to their cars at night. Carrying an air horn was suggested. UOPD is available to send a security guard to accompany staff. It would be helpful if UOPD had a list of dates that staff needed escorting. There was also a discussion about pedestrian and traffic problems around Franklin Blvd.</li> </ul>	
	<ul style="list-style-type: none"> <li>Steve Pelkey nominated Dean Walton as the SAC Chairperson. Doug seconded the nomination. All were in favor. There were no abstentions. A voting quorum was present. Jeremy suggested nominations for a co-chair in the event of the Chairperson's absence.</li> </ul>	
	<ul style="list-style-type: none"> <li>At our next meeting there will be a committee safety training provided by SAIF. It will be January 21<sup>st</sup> 9:00-10:30 in the Ford Alumni Center, Room 403.</li> </ul>	
<b>Subcommittees:</b>	<ul style="list-style-type: none"> <li>Inspection subcommittee. The progress report for the Student Rec Center will be shared at our next meeting. The Straub Hall inspection will take place directly after this meeting.</li> </ul>	
<b>ADJOURN.</b>		
<b>NEXT Meeting: 1/21/16, 2015, 9:00-10:30, Ford Alumni Center Room 403</b>		