

SAFETY ADVISORY COMMITTEE

August 21, 2014

EMU Rogue Room

Attendees: Dana Peterson, David Flock, Diana Sobczynski, Jeremy Chambers, Gwynn Daniels, Hannah Vasey-Vehrs, Jake Vasey, Manuel Balesteri, and Michelle Wygle. Ruben Moreno was a guest speaker.

The July 17, 2014 minutes were approved.

Accident and Injury Report

The committee reviewed the accident and injury summary for July.

Adam will be asked to follow-up on the foot sprain/strain and find out what kind of shoes are being worn and he is also looking into the two head injuries.

Old Business

It was reported that Deaton has taken care of the sidewalk issues raised last month.

Dana commented on the lockout/tagout question from our last meeting. Each individual (contractor or UO employee) must use their own lock and tag.

New Business

The SAC charter and membership are being reviewed. The charter was written to comply with OAR's purpose of bringing management and employees together to make safety decisions. The charter has not been revised since 1993. The SAC will have a chairperson election each year and the members' terms will expire in September. The chairperson and each member should review the charter and be aware of their commitments. Each member will have an alternate. If a member cannot attend a meeting, their alternate is required to attend. Alternates can attend meetings, but they can only vote if the primary member is not able to attend. Various representative groups outlined in the charter are being asked to identify appointed or volunteer members. A training manual is currently being developed.

There will be a SAC training session during the October meeting.

Ruben Moreno gave a presentation on Kitchen Safety. This presentation is seen by each employee and student employee once a year plus when hired. They are also required to participate in a kitchen safety walk through.

The next Safety Advisory Committee meeting is **September 18th, 9:00-10:00 a.m. in the Carson Barnhart Room.**

Submitted by Michelle Cottrell