

SAFETY ADVISORY COMMITTEE

July 17, 2014

EMU Rogue Room

Attendees: Adam Jones, Amy Lake, Deaton Love, Diana Sobczynski, Jeremy Chambers, Gary Malone, Gwynn Daniels, Lynn Alvarez, Manuel Balesteri and Michelle Wygle.

The June 19, 2014 minutes were approved.

Accident and Injury Report

The committee reviewed the accident and injury summary for June.

Dana followed up with the supervisor of the employee who stood on a chair to clean out a locker and fell. They will be using a ladder in the future. The broken chair was removed.

Adam will follow up on the incident in Neuroscience.

Adam looked into the incident with the lowerator in Housing.

Adam and Lynn reviewed the incident in Housing when an individual hit their head on a support beam. The beams are brightly painted. The area where the beams are located is about to be repurposed. Both Adam and Lynn will follow-up.

Dana and Deaton are looking into the three sidewalk-related incidents. Deaton asked that he be emailed directly about sidewalk problems. Lynn added that they no longer use those particular racks between buildings.

Adam will follow-up on the box cutter incident and address wearing gloves and the pros and cons of different kinds of box cutters.

Old Business

Deaton reported that all three pylons by the 13th Avenue kiosk have been knocked off. Should they be replaced? Were they effective? Adam suggested they be replaced. They were probably knocked off by the trucks involved in the EMU demolition. Deaton will replace them after Labor Day.

New Business

Gwynn introduced Jeremy Chambers from EHS. Jeremy will take over coordination of SAC meetings. He has been with EHS for many years, has much knowledge and expertise, and is continuing his education at OSU. Jeremy will manage the roster and organize educational experiences.

Doug discussed construction safety. EHS has a preconstruction process and standard operating procedure, but also responds to immediate issues. There have been incidents involving noise, vibration and air quality during the EMU remodel process.

Doug reviewed the preconstruction conference form. EHS goes through it with the contractor before the project starts. It includes a list of the types of things EHS is looking for. If you have any suggestions for additions, please pass them on to Doug. On some of the lengthy projects, refreshers need to be done as things change. Mike Eldredge is working on reviewing the entire process. Gwynn added that Doug is drafting an information sheet to share with employees whose work

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areas are around construction areas. Employees will then know who to call, how long the construction issue might last, and what they can do. This helps keep frustration levels down. Doug is also working on a document for subcontractors.

Gary suggested EHS have an officer who could review issues with contractors on a regular basis and, in turn, pass this on to the appropriate EHS staff person. Or, all complaints could go to the Customer Service Center and they could, in turn, be passed on to EHS. Adam pointed out that this could cause a long delay in responding to issues. Gwynn said all complaints need to go to the Project Managers first as they have more information and have more control over the situation.

Gary asked for clarification of the lockout-tagout process with contractors. Do the employees/operators do the lockout/tagout or the contractor? We need to update our policies in this area. Dana Peterson or someone at EHS needs to get involved if there is a question.

Gwynn talked with the group about how things at the UO are changing rapidly with the new Board of Trustees. Reviewing critical financial policies is their first priority. There are over 300 policies that need to be reviewed. Gwynn believes this change will allow EHS to bring issues to a level where they can be effectively dealt with. Currently, EHS has very little authority.

Doug & Gwynn discussed the importance of EHS marketing itself in the future so staff are aware of what we do and who to contact when issues come up.

The next Safety Advisory Committee meeting is **August 21st, 9:00-10:00 a.m. in the EMU Rogue Room.**

Submitted by Michelle Cottrell