

Safety Advisory Committee

MAY 18, 2017 Meeting Minutes

Attendance: "X" indicates present

	PRIMARY MEMBERS		ALTERNATE MEMBERS		Ex Officio Members		Visitors
	Annie Bentz (Human Resources)		Angela Solesbee (Human Resources)		Andre Le Duc (SRS)		None
	Dean Walton (United Academics)		TBD (United Academics)	X	Trish Lijana (SRS)		
	Devon Shea (Athletics)		Vicki Strand (Athletics)	X	Jeremy Chambers (EHS)		
X	Lindsay Kaluzne (Health Center)		TBD	X	Kelly McIver (Communications)		
X	Gary Malone (SEIU)		Michael Omogrosso (SEIU)	X	Steve Stuckmeyer (SRS) - Voting member		
	Jake Vasey (EMU)		Shawn Rubino (EMU)	X	Haily Griffith (EHS) - Voting member		
X	Jeani Williams (EC Cares)		TBD (EC Cares)	X	Jennifer Clark		
	Lynn Alvarez (Housing)		Judd Mentzer (Housing) (Co-chair)		* Ruben Moreno Eusse will replace Lynn in May		
	Johnny Earl (SEIU)		TBD	X	Sarah Allen – Office Operations Manager, Advancement		
X	Scott Geeting (UOPD)		TBD				
X	Steve Pelkey (CPFM)	X	Chris Meade (CPFM)				
	Teresa Pinkham (OA Council)	X	Shawn Kahl (OA Council)				
	Tom Huston (SRC)		Rodney Bloom (SRC)				
	Wade Young-Jelinek (OA Council)		Shane Turner (OA Council)				

TOPIC	DISCUSSION	ACTION ITEMS
Accident/Injury Report	<ul style="list-style-type: none"> The committee reviewed the April 2017 Accident & Incident Summary Report. 	<ul style="list-style-type: none"> No action items
Review Minutes	<ul style="list-style-type: none"> The committee reviewed the April 2017 minutes. 	<ul style="list-style-type: none"> The minutes were approved as written.
Old Business:		

	<ul style="list-style-type: none"> • Safe driving for campus slow moving vehicles on city property. Memo from UO Community Relations is in city's hands 	<ul style="list-style-type: none"> • In progress
	<ul style="list-style-type: none"> • Animal Control Policy revision. "Big P" policy will be reviewed at June 7th PAC meeting. • "Big P" University Respirator Protection policy dissolution. The policy will be dissolved, but the respirator protection program will continue and will reside under the "Big P" Safety policy. 	<ul style="list-style-type: none"> • Announced at May meeting • Delineation between ADA vs. non-ADA animals on campus policies discussed
	<ul style="list-style-type: none"> • Solicit current members who miss meetings to attend or to send alternates and Solicit members for vacant positions 	<ul style="list-style-type: none"> • Ongoing. Recruit rep from Parking and Transportation
New Business:		
	<ul style="list-style-type: none"> • Continue conversation of possible training for UOPD or others options for response when City Animal Control is unavailable 	<ul style="list-style-type: none"> • Next steps discussion
	<ul style="list-style-type: none"> • CPR/1st Aid training for campus employees and Emergency Response Plans for individual buildings and departments <p>Discussion topics include:</p> <ul style="list-style-type: none"> • Available campus resources • AED locations, maps, and quantities for on and off-campus facilities • Phone page group system • AED training • Health Center as a resource 	<ul style="list-style-type: none"> • Identify systems in place, e.g., Emergency Management, SRC, Incident Management Team, Fire Life Safety,
	<ul style="list-style-type: none"> • Safe driving map for utility and golf carts on campus 	<ul style="list-style-type: none"> • Haily Griffith will share map when available if needed. Committee work is ongoing.
	<ul style="list-style-type: none"> • Quarterly building inspection 	<ul style="list-style-type: none"> • Quarterly inspection will be campus sidewalk inspection to take place following June 15th SAC meeting
	<ul style="list-style-type: none"> • Discuss whether in lieu of having June meeting, the committee would like conduct the quarterly building inspection in date/time of scheduled SAC committee 	<ul style="list-style-type: none"> • Group decided to keep June meeting.

Subcommittees:	<ul style="list-style-type: none">• Lighting inspection sub-committee	<ul style="list-style-type: none">• N/A
	<ul style="list-style-type: none">• Building inspection sub-committee	<ul style="list-style-type: none">• Quarterly Building inspection of Chiles Business Center complete.
ADJOURN.	NEXT Meeting: Thursday June 15th, 2017, 9:00-10:00 a.m. 1715 Franklin, Room 271	