

UO Safety Advisory Committee

May 17, 2018 Meeting Minutes

Attendance: "X" indicates present

| | PRIMARY MEMBERS | | ALTERNATE MEMBERS | | Ex Officio Members | Visitors |
|---|---------------------------------|---|--------------------------------------|---|--|----------|
| X | Annie Herz (Human Resources) | | Angela Solesbee (Human Resources) | | André Le Duc (SRS) | None |
| | Dean Walton (United Academics) | | TBD (United Academics) | | Trish Lijana (SRS) | |
| | Devon Shea (Athletics) | X | Charles Dougherty (Athletics) | X | Jeremy Chambers (EHS) | |
| | Karrie Goosmann (Health Center) | | Debra McLaughlin (Health Center) | X | Kelly McIver (Communications) | |
| X | Gary Malone (SEIU) | | Michael Omogrosso (SEIU) | X | Steve Stuckmeyer (SRS) - Voting member | |
| | TBD | | Shawn Rubino (EMU) | X | Haily Griffith (EHS) - Voting member | |
| X | Jeani Williams (EC Cares) | X | Cristi Meyer (EC Cares) | X | Katie Jones (EHS) | |
| X | Ruben Moreno Eusse (Housing) | | Judd Mentzer (Housing) | | Jennifer Clark | |
| | Theodora Ko Thompson (SEIU) | | Louie Vidmar (SEIU) | | Lisa Taylor | |
| | Scott Clark (UOPD) | | TBD | | VISITORS / NEW MEMBERS BELOW | |
| | TBD (CPFM) | X | Pat Rankin (CPFM) | | | |
| X | Shawn Kahl (OA Council) | X | Sarah Allen (Advancement OA Council) | | | |
| | Cody Weaver (SRC) | | Tom Huston (SRC) | | | |
| X | Wade Young-Jelinek (OA Council) | | TBD | | | |

| TOPIC | DISCUSSION | ACTION ITEMS |
|-------------------------------|---|--|
| Accident/Injury Report | <ul style="list-style-type: none"> The committee reviewed the April 2018 Accident & Incident Summary Report. | <ul style="list-style-type: none"> None |
| Review Minutes | <ul style="list-style-type: none"> The committee reviewed the April 2018 meeting minutes. | <ul style="list-style-type: none"> Meeting minutes approved |

| Old Business: | DISCUSSION | ACTION ITEMS |
|---------------|---|--|
| | <ul style="list-style-type: none"> Emergency Preparedness Plan discussion | <ul style="list-style-type: none"> Continue to build out plans for the various departments members are associated with |
| | <ul style="list-style-type: none"> Departmental Emergency Operations Plans | <ul style="list-style-type: none"> Will discuss various department plans |
| | <ul style="list-style-type: none"> Tracking trainings process – using sign in sheets to enter names into MyTrack HR system | <ul style="list-style-type: none"> Occupational Health and Safety Manager will update the committee |
| New Business: | DISCUSSION | ACTION ITEMS |
| | <ul style="list-style-type: none"> Departmental EOPs continued with Becca Puleo | <ul style="list-style-type: none"> Discussed various department plans - Ruben Moreno Eusse shared overview for Central Kitchen. Charles also provided overview for Matt Knight Arena. Reviewed recent campus power outage. Gary M mentioned when outage happens do not call the CPS Control Room. Kelly M. recommended affected departments call |
| | <ul style="list-style-type: none"> Bike Share Program – bike helmet safety Bike Share Program - continued | <ul style="list-style-type: none"> Risk Management will provide update - Occ Health group provided a Safety Sheet on bike safety for UO. Kelly McIver mentioned to push out “Safety Sheets” website to Around-the-O and on “Quick Quack.” KM- also discuss communication language with HR prior to dissemination. Annie H. will reach out to Outdoor Program on helmet issue process. |
| | <ul style="list-style-type: none"> CPFM / SRS Call Log incident reporting structure | <ul style="list-style-type: none"> Ken Kato will give overview of the GIS features of the CPRM/SRS call log – at a meeting in the summer |

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| | <ul style="list-style-type: none"> • “Building Bridges” discussion – how do SAC members share the information discussed in meetings with their Departments | <ul style="list-style-type: none"> • Conversation to collectively push down information from SAC to departments and community |
| | <ul style="list-style-type: none"> • UOPD Canine Team | <ul style="list-style-type: none"> • Officer Troy Phillips and Chief Carmichael will introduce the UOPD / Athletics Canine Program- JC will schedule for summer. |
| | <ul style="list-style-type: none"> • Round robin updates | <ul style="list-style-type: none"> • Top of mind employee safety issues for SAC members |
| | <ul style="list-style-type: none"> • Haily reviewed for members “Safety Sheets” on SRS website | <ul style="list-style-type: none"> • If a safety subject not seen on website to contact Occ Health group to discuss adding it. • Gary mentioned having safety sheets printed out and displayed on bulletin boards for increased coverage. |
| | <ul style="list-style-type: none"> • Campus shuttle service | <ul style="list-style-type: none"> • Discussed increased vehicle incidents/accidents and making recommendations. • Discussed shuttle routes - 13th and one-way roads • Discussed training options to reduce accident claims |
| Subcommittees: | <ul style="list-style-type: none"> • Lighting inspection sub-committee • Building inspection sub-committee | <ul style="list-style-type: none"> • No current activity • Quarterly building inspection for the Museum of Natural and Cultural History set for June 21 from 10:30am-12noon |
| ADJOURN | | |
| NEXT MEETING: Thursday, June 21, 2018, 9:00-10:00 a.m. (followed by building inspection at 10:30AM) | | |