

Safety Advisory Committee

March 15, 2018 Meeting Minutes

Attendance: "X" indicates present

	PRIMARY MEMBERS		ALTERNATE MEMBERS		Ex Officio Members	Visitors
	Annie Herz (Human Resources)		Angela Solesbee (Human Resources)		Andre Le Duc (SRS)	None
X	Dean Walton (United Academics)		TBD (United Academics)		Trish Lijana (SRS)	
	Devon Shea (Athletics)		Vicki Strand (Athletics)	X	Jeremy Chambers (EHS)	
	Karrie Goosmann (Health Center)		Debra McLaughlin (Health Center)	X	Kelly McIver (Communications)	
X	Gary Malone (SEIU)		Michael Omogrosso (SEIU)		Steve Stuckmeyer (SRS) - Voting member	
	TBD		Shawn Rubino (EMU)	X	Haily Griffith (EHS) - Voting member	
	Jeani Williams (EC Cares)		Cristi Meyer (EC Cares)	X	Katie Jones (EHS)	
	Ruben Moreno Eusse (Housing)		Judd Mentzer (Housing)	X	Jennifer Clark	
X	Theodora Ko Thompson (SEIU)		Louie Vidmar (SEIU)		Lisa Taylor	
	Scott Geeting (UOPD)		TBD		VISITORS / NEW MEMBERS BELOW	
	Steve Pelkey (CPFM)	X	Pat Rankin (CPFM)	X	Teresa Pinkham	
X	Shawn Kahl (OA Council)	X	Sarah Allen (Advancement OA Council)			
X	Cody Weaver (SRC)		Tom Huston (SRC)			
	Wade Young-Jelinek (OA Council)		TBD			

APPROVED 04-19-18

TOPIC	DISCUSSION	ACTION ITEMS
Accident/Injury Report	<ul style="list-style-type: none"> The committee reviewed the February 2018 Accident & Incident Summary Report. 	<ul style="list-style-type: none"> None
Review Minutes	<ul style="list-style-type: none"> The committee reviewed the February 2018 meeting minutes. 	<ul style="list-style-type: none"> The minutes were approved as written.
Old Business:		

New Business:		
	<ul style="list-style-type: none"> Emergency Prep Planning presentation and discussion of respective existing departmental plans 	<ul style="list-style-type: none"> James Wooten, Emergency Preparedness Coordinator
	<ul style="list-style-type: none"> Tracking trainings process – using sign in sheets to enter names into MyTrack HR system. 	<ul style="list-style-type: none"> Occ Health will update
	<ul style="list-style-type: none"> Emergency Contacts Safety Sheet 	<ul style="list-style-type: none"> Occ Health Safety Officer will share Emergency Contacts Safety Sheet – approved by Central HR
	<ul style="list-style-type: none"> CPFM / SRS Call Log incident reporting structure 	<ul style="list-style-type: none"> GIS features
	<ul style="list-style-type: none"> Round robin updates 	<ul style="list-style-type: none"> Top of mind employee safety issues for SAC members
Subcommittees:		
	<ul style="list-style-type: none"> Lighting inspection sub-committee 	<ul style="list-style-type: none"> N/A
	<ul style="list-style-type: none"> Building inspection sub-committee 	<ul style="list-style-type: none"> March 2018 Quarterly Building inspection of the Science Library completed
ADJOURN	NEXT MEETING: Thursday, April 19, 2018, 9:00-10:00 a.m.	