



### Laboratory Safety Training Worksheet

*What? This document outlines EHS training classes available to personnel working in a lab setting. You are required to take all trainings from the list below that apply to your position. Fill this document out with your PI/Supervisor to determine which trainings apply; see the reverse side of this document for a summary of each training.*

*Who? Principal Investigators (PIs), lab supervisors, research personnel, graduate students & undergraduate students in laboratories.*

Please find the listing of all EHS training courses online at [uomytrack.pageuppeople.com](http://uomytrack.pageuppeople.com).

Training Requirement	Necessary for your position		Provided By	Frequency	Date Completed
Fire Extinguisher	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Laboratory Safety Training	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Bloodborne Pathogens Training	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS online	Annual	
Biosafety Level 2 Training (optional)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS online	Initial	
Hazardous Waste Generator Training	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Laser Safety Training	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Radiation Safety	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Respiratory Protection	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Annual	
Shipping Dangerous Goods (as needed)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	2 Years	
Animal Occupational Health & Safety	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
CPR, AED, First Aid	Yes <input type="checkbox"/>	No <input type="checkbox"/>	SRC	2 Years	
Lab Specific Training (in house) Instructor:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Laboratory	Initial	
SOP Training: Instructor:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Laboratory	Initial, when SOPs are changed	
SOP Training: Instructor:			Laboratory		

Once all required trainings are completed and the training dates are recorded in the table above have your supervisor sign below. Save this document as a record of your safety trainings.

Lab member name (printed) \_\_\_\_\_ Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## EHS Training Classes for Lab Staff

Below is a summary of lab related training classes provided by EHS, as well as examples of laboratory positions that typically require each training. This is not an exhaustive list of the covered positions as research labs have unique hazards. If you or your supervisor have questions on whether or not a particular training is required for your position, complete the Hazard Assessment Tool located on the Safety and Risk Services website to determine required courses. Contact the Laboratory Safety Officer with any questions at x6-2864.

Training Class Summary	Affected Positions	Cost
<b>Fire Extinguisher:</b> Includes fire classification, extinguisher use, and hands-on training.	GEs: See position description for requirements.	No
<b>Laboratory Safety Training:</b> Includes an overview of common laboratory hazards, OSHA requirements, and GHS labeling of chemicals. Annual refresher is optional & includes updates to OSHA to GHS guidelines within the last year.	PIs, GEs, undergraduate, and professional lab staff	No
<b>Bloodborne Pathogens Training:</b> Includes information on specific pathogens, modes of transmission, PPE, terminology, disinfection techniques, and waste disposal. <a href="https://uomytrack.pageuppeople.com/learning/2094">https://uomytrack.pageuppeople.com/learning/2094</a>	Lab members with possible exposure certain human materials	No
<b>Biosafety Level 2 Training:</b> Includes information of minimizing exposure to, and accidental release of, biohazardous materials. This training is not a requirement but is advised. <a href="https://uomytrack.pageuppeople.com/learning/1692">https://uomytrack.pageuppeople.com/learning/1692</a>	Lab members in BSL2 research labs	No
<b>Hazardous waste generator training:</b> Provides information of State, federal, and UO rules on hazardous waste handling, collection, and disposal.	Lab members that generate or handle hazardous waste	No
<b>Laser Safety Training:</b> Based on the American National Standard for Safe Use of Lasers (ANSI Z136.1-2007). The program's intent is to ensure the safe use of lasers in research and academics.	Lab members that fall under UO Laser Safety Program	No
<b>Radiation Safety:</b> This two-hour class will provide a basic understanding of radiation safety principles and practices and explain University procedures for research that uses radioactive materials.	Lab members working with radioisotopes	No
<b>Respiratory Protection:</b> This class covers the basics about the Respiratory Protection Program, including responsibilities, program functions, and how to obtain, care for, and use a respirator.	Lab members that utilize respirators	No
<b>Shipping Dangerous Goods:</b> Required for shipping materials regulated as Dangerous Goods (49 CFR Part 172 and IATA). This includes listed materials, and unlisted materials with hazardous properties, pathogenic biological materials and dry ice.	PIs and lab members who ship these materials	No
<b>Animal Occupational Health Training:</b> Addresses zoonotic and allergen risks. Training is online; for UO employees, students, volunteers and unpaid interns. Contact Animal Welfare Services for enrollment.	Individuals working with research animals.	No
<b>CPR, AED, First Aid:</b> Medic First Aid CPR, AED, and First Aid classes are offered only to University faculty and staff when required by position description.	See position description for requirements	Yes
<b>Lab Specific Training (in house):</b> Training is given by knowledgeable lab staff to incoming members to provide safety related information specific to the research laboratory.	All laboratory members	No
<b>SOP Training:</b> High hazard/highly specialized work requires written SOPs. New lab members who will use written SOPs need to be trained by a competent lab member.	Lab members using written SOPs for their work	No