

# UO Safety Advisory Committee

## JANUARY 17, 2019 Meeting Minutes

Attendance: "X" indicates present

PRIMARY MEMBERS		ALTERNATE MEMBERS		Ex Officio Members	
	Annie Herz (Human Resources)	X	Chris Meade (Human Resources)		André Le Duc (SRS)
X	Dean Walton (United Academics)		TBD (United Academics)		Trish Lijana (SRS)
	Devon Shea (Athletics)		Charles Dougherty (Athletics)	X	Jeremy Chambers (EHS)
X	Karrie Goosmann (Health Center)	X	Debra McLaughlin (Health Center)		Kelly McIver (Communications)
X	Gary Malone (SEIU)		Ruby Thompson (SEIU)		Steve Stuckmeyer (SRS) - Voting member
X	Chris Hampton (EMU)	X	David Flock (EMU)	X	Haily Griffith (EHS) - Voting member
X	Jeani Williams (EC Cares)	X	Cristi Meyer (EC Cares)	X	Katie Jones (EHS)
	Ruben Moreno Eusse (Housing)		Judd Mentzer (Housing)	X	Jennifer Clark
	Theodora Ko Thompson (SEIU)		Louie Vidmar (SEIU)	X	Lisa Taylor
	Scott Clark (UOPD)		TBD		<b>VISITOR / NEW MEMBER / GUEST</b>
	Pat Rankin (CPFM)		TBD (CPFM)	X	Laurie Graham
X	Shawn Kahl (OA Council)		Sarah Allen (Advancement OA Council)	X	James Stegall – Dir. of Campus Security and Special Events
X	Cody Weaver (SRC)		Tom Huston (SRC)		
	Wade Young-Jelinek (OA Council)		TBD		

TOPIC	DISCUSSION	ACTION ITEMS
<b>Accident/Injury Report</b>	<ul style="list-style-type: none"> <li>The committee reviewed the December 2018 Accident &amp; Incident Summary Report.</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>Review Minutes</b>	<ul style="list-style-type: none"> <li>The committee reviewed the December 2018 meeting minutes.</li> </ul>	<ul style="list-style-type: none"> <li>Meeting minutes approved</li> </ul>
<b>Old Business:</b>	<b>DISCUSSION</b>	<b>ACTION ITEMS</b>
	<ul style="list-style-type: none"> <li>Enterprise Training Work Group</li> </ul>	<ul style="list-style-type: none"> <li>Amanda Hatch will present an update on the Enterprise Training Work Group at the May SAC meeting.</li> </ul>

	<ul style="list-style-type: none"> <li>Peace Health bikes discussion <ul style="list-style-type: none"> <li>Shawn Kahl confirmed that, per Matt Roberts, UO is beholden to the City of Eugene ordinances and policies regarding bike helmet use.</li> <li>Haily Griffith reviewed OSHA requirements for PPE including bike helmets used by employees in their scope of work.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Haily Griffith will write a summary blurb about OSHA requirements to be distributed by email to SAC members that they can share with managers.</li> <li>Katie Jones will confirm with Margaret Hoff in Outdoor Programs what their policy is on bike helmet use.</li> <li>Katie Jones will investigate providing HR managers with the Bicycle Helmet Safety Sheet.</li> <li>EHS will find out what relationship UO has with bike helmet vendor Nutcase.</li> </ul>
	<ul style="list-style-type: none"> <li>Safety Sheets – translation and outreach channels</li> </ul>	<ul style="list-style-type: none"> <li>SAC members will identify top priority Safety Sheet topics that they would suggest be translated.</li> </ul>
	<ul style="list-style-type: none"> <li>SAC badge or label for members to increase outreach - Shawn Kahl presented the idea of creating a SAC badge or office product that SAC members could use as a conversation starter.</li> </ul>	<ul style="list-style-type: none"> <li>Shawn will work on concepts and bring ideas back to committee.</li> </ul>
	<ul style="list-style-type: none"> <li>How can SAC promote safety resources, particularly to departments and populations and areas of campus with little connection to Safety and Risk Services</li> <li>Continue to build SAC membership</li> </ul>	<ul style="list-style-type: none"> <li>SAC members will consider giving presentations about SAC at student run organizations, Housing meetings, tabling events, the Risk &amp; Resiliency Summit, an HR Partners meetings or in a labor force all day training.</li> </ul>
	<ul style="list-style-type: none"> <li>SAC workshop offered to campus partners to grow SAC membership and share resources</li> </ul>	<ul style="list-style-type: none"> <li>SAC will discuss using 30 minutes of a SAC meeting for a workshop for campus partners to learn about SAC.</li> </ul>
<b>New Business:</b>	<b>DISCUSSION</b>	<b>ACTION ITEMS</b>
	<ul style="list-style-type: none"> <li>James Stegall gave a presentation on his and UOPD’s work with contractors around the impact of construction on campus including security, creating dark spaces, trip hazards such as concrete bases supporting chain link fences around buildings. James mentioned the “Campus Physical Framework Vision Project,” that includes the future of 13<sup>th</sup> Street.</li> </ul>	<ul style="list-style-type: none"> <li>James Stegall will talk to Ken Kato about adding green “Open Sidewalks” lines on the UO Map Construction Projects app layer for areas around Knight Campus.</li> <li>James Stegall will check with Parking and Transportation about options for reducing east-west automobile traffic on 13<sup>th</sup> in front of the Health Center.</li> </ul>
	<ul style="list-style-type: none"> <li>“Building Bridges” discussion – how do SAC members share the information discussed in SAC meetings with their Departments</li> </ul>	<ul style="list-style-type: none"> <li>Gary Malone will reach out to members of other unions about joining SAC.</li> </ul>

	<ul style="list-style-type: none"> <li>SAIF Annual Training for Hazard Identification and Accident Investigation</li> </ul>	<ul style="list-style-type: none"> <li>PENDING Spring 2019</li> </ul>
	<ul style="list-style-type: none"> <li>Distracted walking initiative</li> </ul>	<ul style="list-style-type: none"> <li>Flyers to be developed. SAIF training resource page. Discussion of using animation video software</li> </ul>
	<ul style="list-style-type: none"> <li>January 2019 round robin discussion</li> </ul>	<ul style="list-style-type: none"> <li>Concerns / updates: increased traffic on 18<sup>th</sup> Street, countdown timers on Don't Walk crosswalk signs, e-scooter use on campus, path of travel difficulties with deliveries to EMU</li> </ul>
<b>Subcommittees:</b>	<ul style="list-style-type: none"> <li>Building inspection sub-committee</li> </ul>	<ul style="list-style-type: none"> <li>The Greenhouses on the north side of Franklin were inspected in November, 2018.</li> </ul>
<b>ADJOURN</b>		
<b>NEXT MEETING: Thursday, February 21, 2019 9:00-10:00 a.m.</b>		

DRAFT  
 APPROVED