

Safety Advisory Committee

JANUARY 18, 2018 Meeting Minutes - SAIF Training on Accident Analysis

Attendance: "X" indicates present

| | PRIMARY MEMBERS | | ALTERNATE MEMBERS | | Ex Officio Members | Visitors |
|---|---------------------------------|---|--------------------------------------|---|--|----------|
| | Annie Bentz (Human Resources) | | Angela Solesbee (Human Resources) | | Andre Le Duc (SRS) | None |
| X | Dean Walton (United Academics) | | TBD (United Academics) | X | Trish Lijana (SRS) | |
| | Devon Shea (Athletics) | | Vicki Strand (Athletics) | X | Jeremy Chambers (EHS) | |
| X | Karrie Goosmann (Health Center) | X | Debra McLaughlin (Health Center) | | Kelly McIver (Communications) | |
| X | Gary Malone (SEIU) | X | Michael Omogrosso (SEIU) | X | Steve Stuckmeyer (SRS) - Voting member | |
| | TBD | | Shawn Rubino (EMU) | X | Haily Griffith (EHS) - Voting member | |
| X | Jeani Williams (EC Cares) | X | Cristi Meyer (EC Cares) | X | Katie Jones (EHS) | |
| | Ruben Moreno Eusse (Housing) | X | Judd Mentzer (Housing) | X | Jennifer Clark | |
| X | Theodora Ko Thompson | X | Louie Vidmar (SEIU) | X | Lisa Taylor | |
| | Scott Geeting (UOPD) | | TBD | | VISITORS / NEW MEMBERS BELOW | |
| | Steve Pelkey (CPFM) | X | Pat Rankin (CPFM) | | | |
| X | Shawn Kahl (OA Council) | X | Sarah Allen (Advancement OA Council) | | | |
| X | Cody Weaver (SRC) | | Tom Huston (SRC) | | | |
| X | Wade Young-Jelinek (OA Council) | | TBD | | | |

| TOPIC | DISCUSSION | ACTION ITEMS |
|-------------------------------|--|---|
| Accident/Injury Report | <ul style="list-style-type: none"> The committee reviewed the November and December 2017 Accident & Incident Summary Reports. | <ul style="list-style-type: none"> None |
| Review Minutes | <ul style="list-style-type: none"> The committee reviewed the November 2017 minutes. * There was no meeting in December 2017 * | <ul style="list-style-type: none"> The minutes were approved as written. |

| Old Business: | | |
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| | <ul style="list-style-type: none"> • Phone App for displaying next of kin / emergency contact information as an opt-in for voluntary use | <ul style="list-style-type: none"> • Committee proposes a long-term project for Phone App development |
| | <ul style="list-style-type: none"> • Pursuit of funding for CPR/First Aid training for SAC members and campus employees and training | <ul style="list-style-type: none"> • Funding search at a later date |
| | <ul style="list-style-type: none"> • HAM radio use for the purposes of emergency response | <ul style="list-style-type: none"> • EHS is working with Dean Walton and Emergency Management staff on developing a HAM operator list and next steps |
| | <ul style="list-style-type: none"> • Workplace Preparedness Trainings (active threat, fire drills, earthquake preparedness, emergency response plans) | <ul style="list-style-type: none"> • Departments can continue to contact Emergency Management for a variety of preparedness trainings. • Trainings specifically for building manager/liaisons around emergency response plans are being discussed |
| | <ul style="list-style-type: none"> • Reminder of slight change in meeting structure | <ul style="list-style-type: none"> • Meetings will have 3-5 minute round robin style updates going forward. |
| | <ul style="list-style-type: none"> • Building inspection | <ul style="list-style-type: none"> • Quarterly building inspection (Health Center) was completed Dec. 21, 2017 |
| | <ul style="list-style-type: none"> • Autzen food service concessions volunteer safety awareness | <ul style="list-style-type: none"> • Risk Management / Workers' Comp will follow-up with Athletics. |
| New Business January and February 2018: | | |
| | <ul style="list-style-type: none"> • Pedestrian employees crossing Franklin in middle of block in order to get to parking lots north of Franklin | <ul style="list-style-type: none"> • Haily Griffith will raise the issue of pedestrians crossing Franklin for further discussion. |
| | <ul style="list-style-type: none"> • Safety Advisory Committee UO website - links to meeting minutes and the charter | <ul style="list-style-type: none"> • At the February meeting, committee chair will demonstrate links to the SAC charter and meeting minutes online. |
| | <ul style="list-style-type: none"> • CERT Ready.gov website and www.ready.gov/citizen-corps | <ul style="list-style-type: none"> • Websites will be discussed at February meeting |

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| | <ul style="list-style-type: none"> ASSE Eugene Chapter conference on March 5 & 6 | <ul style="list-style-type: none"> American Society of Safety Engineers, Cascade Chapter upcoming conference |
| | <ul style="list-style-type: none"> Annual Letter to VPFA | <ul style="list-style-type: none"> To be discussed |
| | <ul style="list-style-type: none"> One page Safety Sheets available now available to UO employees, students, visitors on SRS website | <ul style="list-style-type: none"> Occ Health Safety group will give a presentation regarding Safety Sheets at February meeting |
| | <ul style="list-style-type: none"> Safety and Risk Services website https://safety.uoregon.edu/ | <ul style="list-style-type: none"> Krista Dillon will present an overview of the updated Safety and Risk Services website |
| Subcommittees: | | |
| | <ul style="list-style-type: none"> Lighting inspection sub-committee | <ul style="list-style-type: none"> N/A |
| | <ul style="list-style-type: none"> Building inspection sub-committee | <ul style="list-style-type: none"> Building choice for March 2018 Quarterly Building Inspection TBD. |
| ADJOURN | NEXT MEETING: Thursday, FEBRUARY 15, 2018, 9:00-10:00 a.m. | |