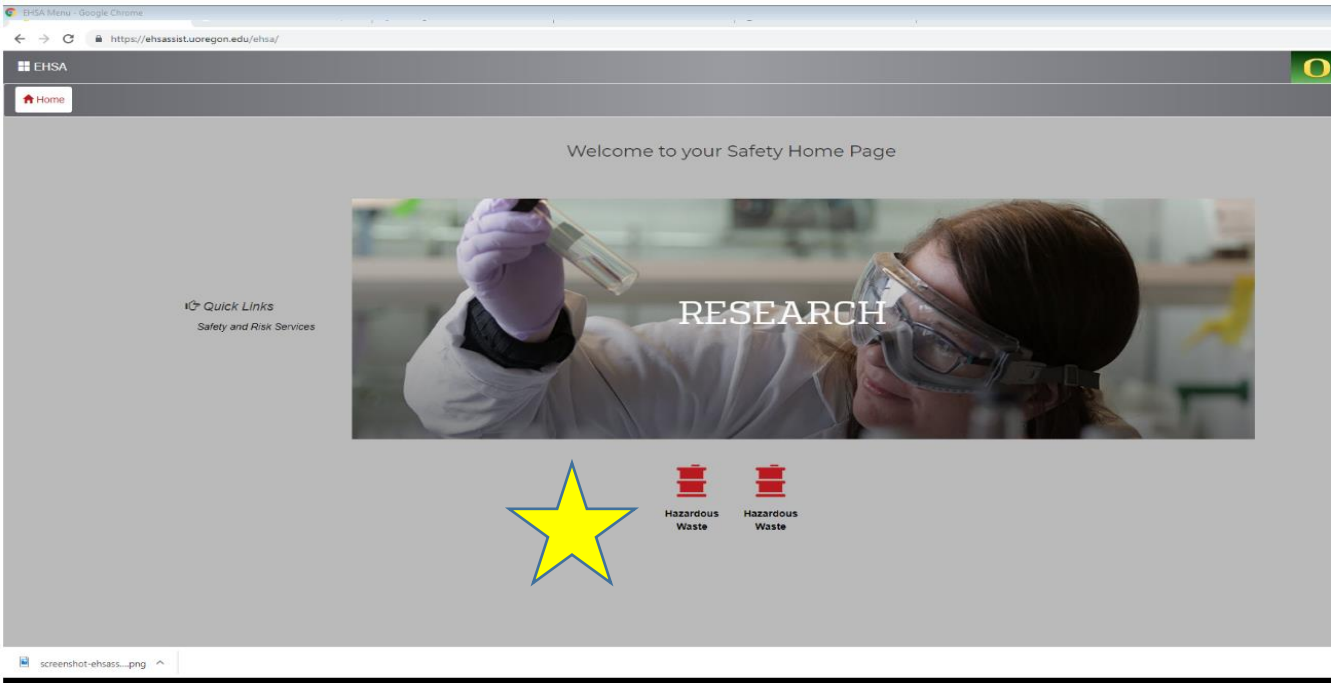
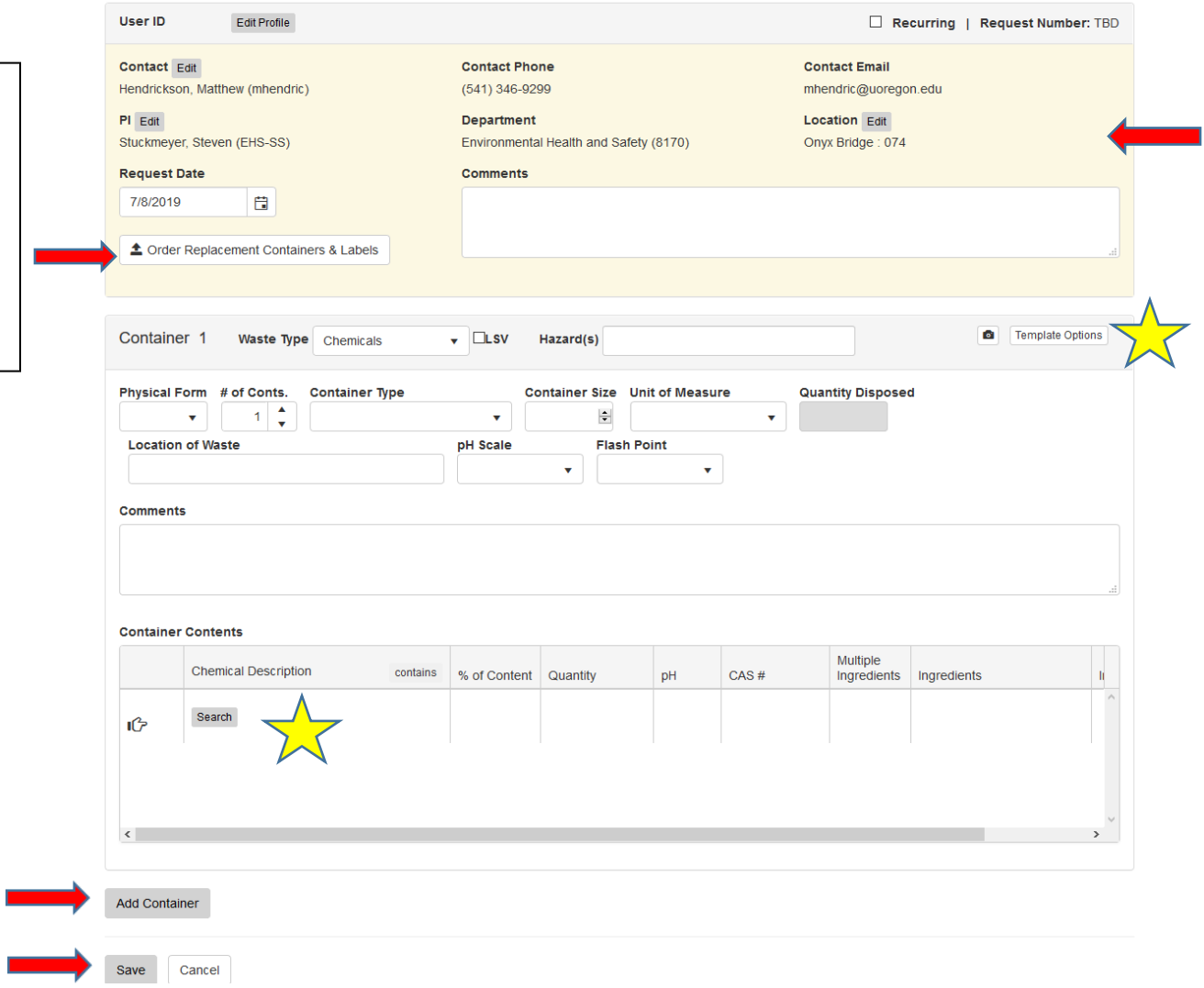


1) Welcome to the new hazardous waste submission homepage. Select the **red hazardous waste** drum to continue to the submission page below. (You may need to select " **+ Add a waste request**" to get to this page)

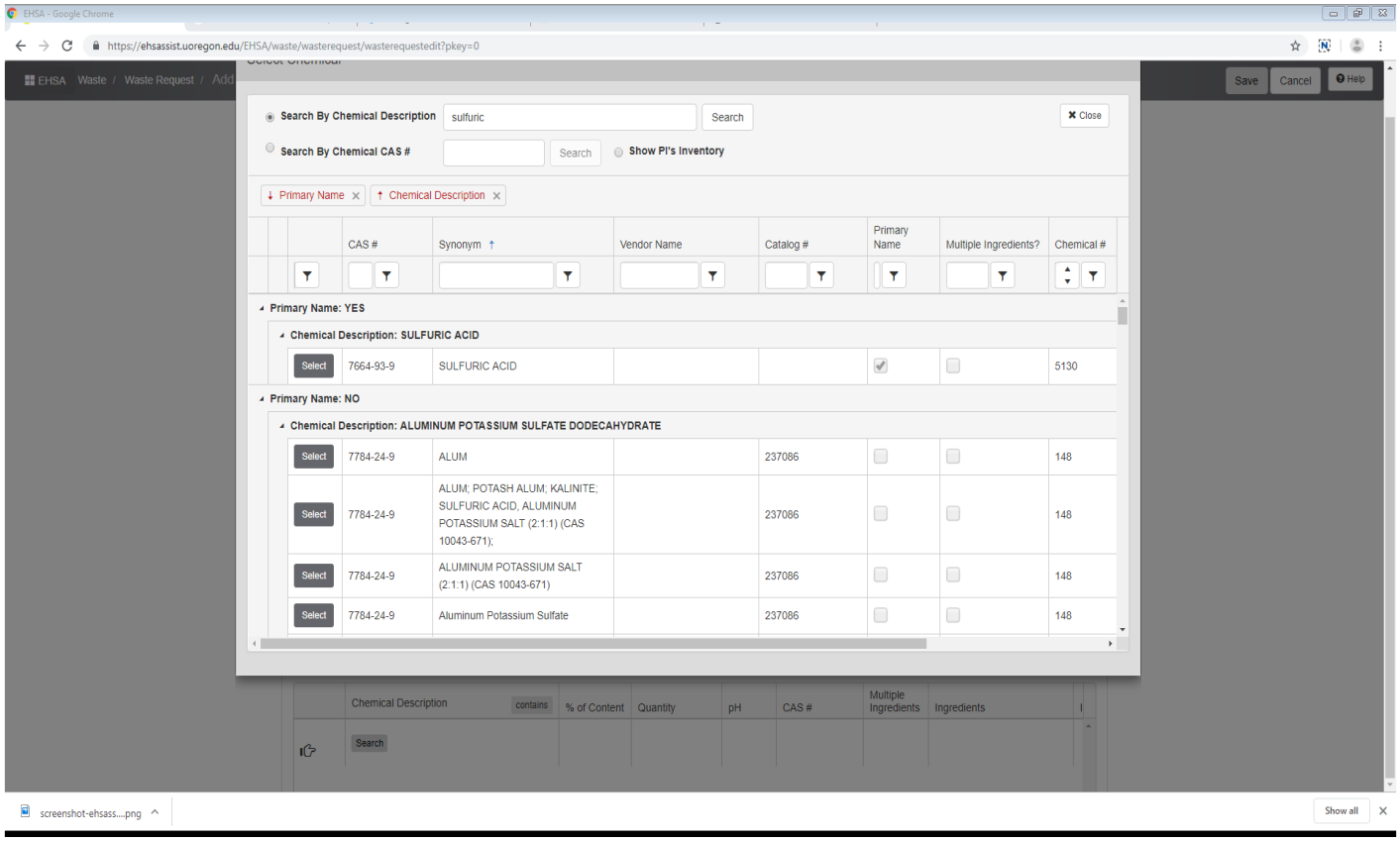
If you need bottles, waste tags, or twist ties use this button.

Check the location. If empty please use the edit button to inform us where the waste is located



2) Please fill out the container section as completely as possible. At a minimum, please complete; Waste type, # of containers, container type, size, and unit of measure. This will ensure we are able to identify the containers for disposal. If the waste is in an unusual or non-standard place, complete the location of waste as well.

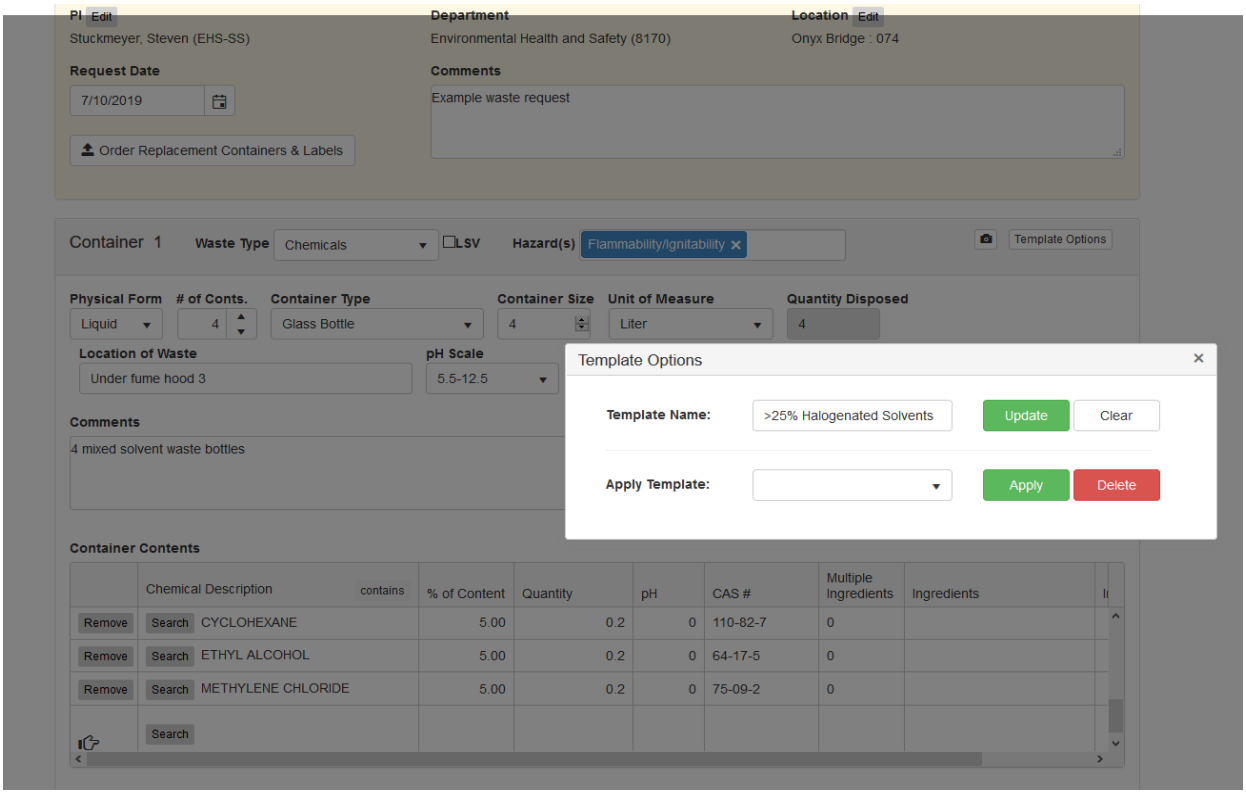
3) Complete the container contents field. Press the "**Search**" button to begin adding contents. Search via Chemical Description (name) or CAS# if known. You may have to scroll through much of the list or use a variation of the name; e.g., toluene may show up as methylbenzene. Adjust the % of content as appropriate. UOEHS and OnSite Systems are working on a widget to improve the search feature.



4) Repeat for each constituent until complete. To improve the waste interface and make your future requests much, much faster, please make a template using the "**Template Options**" button. When a template is made you only need to apply the appropriate template for the bottles rather than add every container content again.

5) Give the template an appropriate name e.g. inorganic acid waste, piranha waste, flammable solvents no halogens, base bath, or similar. UOEHS is working on general templates such as >25% Halogenated Solvents that will be Universal Templates available to all users. Simply "**Apply**" the template and adjust the percentages as is appropriate for your waste.

6) Repeat the process by using the "**Add Container**" for each other waste type on your pick-up request. If there are no other wastes for pick-up press "**Save**" to submit the request to UOEHS.



Above is the “Template Options” Screen. You can name the template here if you have added contents, or apply a previously completed template Below is an example of the completed request ready for submittal.

Waste Profile Edit Profile Sync Profile ☐ Recurring | **Request Number:** P190710001

Contact
Hendrickson, Matthew (mhe

Contact Phone
(541) 346-9299

Contact Email
mhendric@uoregon.edu

PI Edit
Stuckmeyer, Steven (EHS-SS)

Department
Environmental Health and Safety (8170)

Location Edit
Onyx Bridge : 074

Request Date
7/10/2019

Comments
Example waste request

Order Replacement Containers & Labels

Container 1 **Waste Type** Chemicals ☐LSV **Hazard(s)** Flammability/Ignitability Template Options

Physical Form	# of Conts.	Container Type	Container Size	Unit of Measure	Quantity Disposed
Liquid	4	Glass Bottle	4	Liter	4

Location of Waste: Under fume hood 3
pH Scale: 5.5-12.5
Flash Point:

Comments
4 mixed solvent waste bottles

Container Contents

	Chemical Description (contains)	% of Content	Quantity	pH	CAS #	Multiple Ingredients	Ingredients
Remove	Search CHLOROFORM	25.00	1	0	67-66-3	0	
Remove	Search DIMETHYLFORMAMIDE, N,N-	10.00	0.4	0	68-12-2	0	
Remove	Search ETHYL ACETATE	10.00	0.4	0	141-78-6	0	
Remove	Search HEXANES	10.00	0.4	0	73513-42-5	0	

Add Container

Save Cancel