



Laboratory Safety Training Worksheet

What? This document outlines EHS training classes available to personnel working in a lab setting. You are required to take all trainings from the list below that apply to your position. Fill this document out with your PI/Supervisor to determine which trainings apply; see the reverse side of this document for a summary of each training.

Who? Principal Investigators (PIs), lab supervisors, research personnel, graduate students & undergraduate students in laboratories.

Please find the listing of all EHS training courses online at MyTrack Learning Module or EHS website

<https://safety.uoregon.edu/training>.

Training Requirement	Necessary for your position		Provided By	Frequency	Date Completed
Laboratory Safety Training	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Laboratory Safety Training Refresher	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Annual	
Bloodborne Pathogens Training	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS online	Annual	
Biosafety Level 2 Training (optional)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS online	Initial	
Hazardous Waste Management Training	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
UO Fire Protection in Labs	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Laser Safety Training	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Radiation Safety	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Initial	
Respiratory Protection	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	Annual	
Shipping Dangerous Goods (as needed)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	2 Years	
Animal Occupational Health & Safety	Yes <input type="checkbox"/>	No <input type="checkbox"/>	ACS	Initial	
ACHS Health Questionnaire	Yes <input type="checkbox"/>	No <input type="checkbox"/>	EHS	3 years	
CPR, AED, First Aid	Yes <input type="checkbox"/>	No <input type="checkbox"/>	SRC	2 Years	
Lab Specific Training (in house) Instructor:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Laboratory	Initial	
SOP Training: Instructor:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Laboratory	Initial, when SOPs are changed	
SOP Training: Instructor:			Laboratory		

Once all required trainings are completed and the training dates are recorded in the table above have your supervisor sign below. Save this document as a record of your safety trainings.

Lab member name (printed) _____ Signature: _____

Supervisor Signature: _____ Date: _____



EHS Training Classes for Lab Staff

Below is a summary of lab related training classes provided by EHS, as well as examples of laboratory positions that typically require each training. This is not an exhaustive list of the covered positions as research labs have unique hazards. If you or your supervisor have questions on whether or not a particular training is required for your position, complete the Hazard Assessment Tool located on the Safety and Risk Services website to determine required courses. Contact the EHS Laboratory Safety Officer or Chemical Safety Officer with any questions.

Training Class Summary	Affected Positions	Cost
Laboratory Safety Training: Includes an overview of common laboratory hazards, OSHA requirements, and GHS labeling of chemicals. Annual refresher is recommended & includes updates to OSHA to GHS guidelines within the last year and select topics.	PIs, GEs, undergraduate, and professional lab staff	No
Bloodborne Pathogens Training: Includes information on specific pathogens, modes of transmission, PPE, terminology, disinfection techniques, and waste disposal. Available through MyTracks	Lab members with possible exposure certain human materials	No
Biosafety Level 2 Training: Includes information of minimizing exposure to, and accidental release of, biohazardous materials. This training is not a requirement but is advised. Available through MyTracks	Lab members in BSL2 research labs	No
Hazardous Waste Management Training: Provides information of State, federal, and UO rules on hazardous waste handling, collection, and disposal.	Lab members that generate or handle hazardous waste	No
UO Fire Protection in Labs: Includes fire classification, extinguisher use, and optional hands-on training.	GEs: See position description for requirements.	No
Laser Safety Training: Based on the American National Standard for Safe Use of Lasers (ANSI Z136.1-2007). The program's intent is to ensure the safe use of lasers in research and academics.	Lab members that fall under UO Laser Safety Program	No
Radiation Safety: This two-hour class will provide a basic understanding of radiation safety principles and practices and explain University procedures for research that uses radioactive materials.	Lab members working with radioisotopes	No
Respiratory Protection: This class covers the basics about the Respiratory Protection Program, including responsibilities, program functions, and how to obtain, care for, and use a respirator.	Lab members that utilize respirators	No
Shipping Dangerous Goods: Required for shipping materials regulated as Dangerous Goods (49 CFR Part 172 and IATA). This includes listed materials, and unlisted materials with hazardous properties, pathogenic biological materials and dry ice.	PIs and lab members who ship these materials	No
Animal Occupational Health Training: Addresses zoonotic and allergen risks. Training is online; for UO employees, students, volunteers and unpaid interns. Contact Animal Welfare Services for enrollment.	Individuals working with research animals.	No
CPR, AED, First Aid: Medic First Aid CPR, AED, and First Aid classes are offered only to University faculty and staff when required by position description.	See position description for requirements	Yes
Lab Specific Training (in house): Training is given by knowledgeable lab staff to incoming members to provide safety related information specific to the research laboratory.	All laboratory members	No
SOP Training: High hazard/highly specialized work requires written SOPs. New lab members who will use written SOPs need to be trained by a competent lab member.	Lab members using written SOPs for their work	No