



UO Safety Advisory Committee

Meeting Date: 10/20/22

Attendees:

	Annette Estevez		Dean Walton	Kisa Clark
	Celia Marie Nittmann		Debra McLaughlin	Molly Kennedy
	Cody Weaver		Haily Griffith	Ruby Thompson
	David Flock		Julie Quelch	Theodora Ko Thompson

Injury Report

- The sidewalk incident was tagged for repair prior to the injury and has since been repaired.
 - Reflective orange cylinder/barriers were there but pushed to the side during the incident (suggestion to bolt to ground in the future)
 - Haily reminded the group that sidewalks that are raised 1 inch or more are tagged with high visibility paint
 - Haily clarified that the university of responsible for sidewalks in front of UO buildings (on city streets)
- Sewage spill (minor injury turned into a claim due to nature of spill and required a tetanus shot)
- Haily indicated that UO staff members are doing a good job reporting injuries

Action Items

- None to report at this time

Review of Minutes

- The September meeting minutes were reviewed and approved by the committee.

Old Business

Guest Speaker

- Haily sent Josh Kashinsky’s presentation out to the committee for review (for those who were not able to attend the meeting in September)
- The committee will invite Josh Kashinsky back in the spring when the new e-scooter rental program begins

Elevator Safety Sheet

- Debra McLaughlin suggested sharing the elevator safety sheet with the custodial staff at UHS – Jesse
- Annette suggested sharing the elevator safety sheet with Knight Campus

EC Cares

- Julie Quelch, EC Cares has joined the Safety Advisory Committee – Welcome Julie!

EHS Hiring



- OHS Specialist position in process
- Occupational Safety Officer position just closed pending update

Trainings

- October trainings have been cancelled due to staff shortages
- Haily will take over training until new staff are hired

New Business

November Trainings

November Training Topics

- Lead awareness (2 sessions)
- Ergonomics

November Safety Sheets:

1. Space heaters
2. Cleaning wipes
3. Suspicious objects or packages
4. Cold/flu

Smoke on campus

- OSHA rules focus primarily on outdoor workers, however nearly all employees are impacted
- Resources available – [Safety Sheet](#) and [Online Training](#)
- Policy group is developing formal guidance for AQI and campus operations
- HEPA units are effective in some indoor environments that are smoky. Departments will have to purchase their own but there is a process to follow. Contact EHS for help
- Dean Walton asked about how many inquiries about smoke since the Cedar Creek fire (approximately 12)
- Julie Quelch is asking for clarification on air handling units HVAC evaluation (smoke mode, etc.). Each system is different. Some systems can be swapped to 'smoke mode' remotely and some require a person to physically switch the system. There are a few locations, mostly in the science complex, where 'smoke mode' is not an option.
- Cody Weaver discussed the challenges with the air within the Student Recreation Center and the process that is used to determine if operational changes should be made due to the physical nature of activities in the buildings.
- OSHA regulations does not address KN95 masks however KN95's are an option for smoke issues. All KN95 mask use is voluntary. EH&S has a supply of KN95 masks available if needed.

Reminder on how to report hazards

- Ideally, please report hazards through your supervisor
- 'Fix it' items go to CPFM Work Control or Housing Customer Service
- If you have a need to report something anonymously, go to [Safety.uoregon.edu](https://safety.uoregon.edu)
 - There is a button on the home page that says 'Report a Safety Concern'
 - This button will take you to an online form that allows for anonymous reporting

Teams Calling – Debra McLaughlin added agenda item



- UHS is transitioning to Teams calling on November 16, 2022 and is inquiring about emergency phones needed for code calling.
- Check with UHS's phone coordinator to confirm that emergency phone lines will still be available after the transition (or reach out directly telecom).

Reminder from our friends in Risk Management about injury or property damage to a non-employee

- Non-employees can be visitors, volunteers, students (not working at the UO), or employees who are on campus when something happens, but they are not working. (For example, coming to a game or concert)
- If you witness an incident, we encourage you to report it
- Remind students who may have an injury, they can be seen at University Health Services for non-emergency care
- There is a third-party incident form on our website under Risk & Insurance to report the incident
- Reach out to any EHS person and we can help you connect

SAC Updates

- The SAC minutes are posted on the [Safety Advisory Committee website](#). Big thanks to Molly Kennedy for bringing our website up to date by posting all of the minutes.
- Pallet Jacks
 - Safety sheet is posted to the website
 - Question came up last week about training for them.
 - Departments have the authority to designate who is and is not authorized to operate the pallet jack
 - We ask that departments review the safety sheet, do a hands-on demonstration, and observe the user doing a hands-on demonstration
 - Departments can put in place additional policies, restrictions, etc. as needed to meet their needs, but cannot do less than regulations.

Comments/Questions/Concerns

- Julie EC Cares – 4J wants to use EC cares facilities and she is looking for guidance.
 - Haily will connect Julie with the UO's Risk Managers
 - Debra McLaughlin will share UHS's policy with Julie

Next Meeting: November 17, 2022 9:00 – 10:00 a.m.