



Communicating safety hazards is an essential part of protecting our campus community. It is important to choose a sign that matches the severity of the hazard. This chart explains the different signs and which situations to use them. **HOW TO USE:** 1. Identify the appropriate sign 2. Click the sign to download 3. Type your message in large font 4. Print 5. Laminate (if needed) 6. Post! 7. Remove the sign after the issue is resolved. Safety signs are intended to be used **in addition to** regular communication channels and should not replace Work Control notifications.

ALTERNATE USE: Print out blank templates to keep with you so they are readily available. Grab a marker and handwrite your message for quick and easy posting.

Is the goal to provide **INFORMATION** to affected parties about an unusual condition?
Examples: bathroom closed, wet paint, use other exit, etc.



Use the "**NOTICE**" Template



Is the goal to **WARN OF A HAZARD** to affected parties?
Examples: slippery floor, trip hazard, sharp edge, etc.



Use the "**CAUTION**" Template



Is the goal to **KEEP PEOPLE AWAY FROM DANGER**?
Examples: open electrical panel, fall hazard, crane in use



Use the "**DANGER**" Template

