



FIRST AID KITS

are located all over the University with supplies to provide aid for minor injuries. Departments are responsible for providing and maintaining their own first aid kits. Kits should be stored in easily accessible places or secured to walls. Due to the risk of allergic reaction, expired medication, and access by minors, first aid kits must not include over the counter medications (Tylenol, ibuprofen, or allergy medication) or prescription medications. Employees can provide their own medication for personal use. The medication must be under their direct control and cannot be stored in the first aid kit. The kits and supplies should be purchased through a reputable vendor. There are several on Duck Depot, including Staples, Medline, Waxie, and Granger. The first aid kit should contain enough supplies for the employees in your area. The following contents are recommended for a first aid kit; however, adjustments can be made for specific work areas:

- (2) Absorbent Compress, 32 sq inch minimum
- (16) Adhesive Bandages, 1 x 3 inch
- 5 yards Adhesive Tape (can be in multiple rolls)
- (10) Antiseptic single use wipes
- (4) Sterile Pads, 4 x 4 inch minimum
- (4) pair waterproof gloves (non-latex)
- Wound-cleaning agent, i.e. moistened towelettes
- (2) Triangular Bandages, 40 x 40 x 56 inch minimum
- Micro-shield or Pocket Mask (if employees are CPR Rescue Breathing Trained)
- Burn Treatment – either 6 individual use packets or a spray container with a minimum of 6 applications
- (5) 12” x 18” zip-lock waste disposal bags

WHAT TO DO!

- If you do not have a first aid kit, then order one through Duck Depot. The standard size first aid kit is for 25 people, but there are smaller and larger sizes available.
- Contact your supervisor if you do not know the location of the first aid kit.
- To get your first aid kit mounted to a wall, please contact CPM Work Control.
- Keep the first aid kits stocked with supplies but free of drugs.
- Encourage employees to take First Aid and CPR training
- Report any injury to your supervisor.
- Contact EHS with further concerns or questions
- In an emergency, call 911 and UOPD (541-346-2919) for immediate assistance



Know the location of your workplace's first aid kit!



Do not keep over the counter or prescription medication in the first aid kit



Keep the first aid kit well stocked and purchase the supplies from a reputable vendor. There are several on Duck Depot.

