



SEVERE WEATHER PLANNING

Special event planning for outdoor events should include preparation for inclement weather such as heavy rain, lightning, extreme heat, and hazardous air quality. Follow these steps to plan for severe weather during your event:

EVENT LOCATION

- Identify adjacent publicly available spaces that can be used for shelter, if needed. maps.uoregon.edu
- If postponing your event due to weather is not an option, reserve alternate space in advance. scheduling.uoregon.edu

EVENT COMMUNICATIONS

- Communicate with anticipated attendees, through direct messaging or social media, regarding potential weather impacts, such as:
 - Rain - Is the event rain or shine? What is the umbrella policy?
 - Lightning - Event will be postponed or moved if lightning is detected within 10 miles of the venue.
 - Heat - Indicate whether water/beverages will be provided, or if guests should bring water bottles, and/or where hydration stations will be located.
 - Air Quality - If poor air quality is anticipated, ask attendees to evaluate any health concerns. (See wildfire smoke safety sheet)



For large events (300+ people) Emergency Management can assist with weather monitoring



For air quality information visit AirNow.gov

WEATHER MONITORING

- Designate the person or subcommittee to monitor weather conditions at least two days before the event and the day of the event.
- Designate person(s) who are authorized to postpone, cancel or move the event.
- Establish how a postponement or cancellation will be communicated to organizers and attendees.
- For large events (300+ people), Emergency Management can assist with weather monitoring. Email uoem@uoregon.edu or call 346-8070 at least two days prior to event.
- Review the University’s recommendations for managing wildfire smoke impacts.
- Download the free AirNow app to monitor air quality on your phone.

