



CHEMICAL INVENTORY

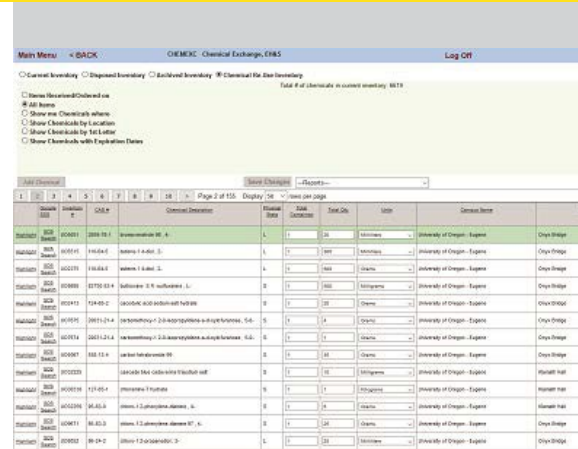
All hazardous materials owners (Principal investigators or PI's, facility directors, shop managers, etc.) who use or store hazardous materials at the University of Oregon must maintain a written chemical inventory. A detailed inventory is required for compliance with various safety and environmental regulations, and to provide critical information to responders during an emergency.

CHEMICAL INVENTORY REQUIREMENTS:

- Occupation of new University of Oregon buildings and newly remodeled laboratory spaces will be contingent on each "hazardous materials owner" providing accurate and detailed information to the University EHS.
• Chemical inventories must contain the chemical name, quantity, CAS number, physical state, and storage room at a minimum, and be available in electronic form.
• EHS provides an online chemical inventory program for use by UO hazardous materials owners. safety.uoregon.edu/content/chemical-safety-assistant You will also find the following resources available:
o An Excel inventory upload template, EHS will perform initial upload
o Several tutorials on using the EHS web interface
o Contact information for technical assistance

EHS ONLINE INVENTORY PROGRAM:

- Click the link and login with your DuckID / password.
• Data housed within this database is available to chemical owners, their lab members, and EHS. This enables the University to fulfill reporting obligations to local, state, and federal authorities.
• Contact the Hazardous Materials Manager (346-9299) for more information or the Laboratory Safety Manager (346-2864).



EHS provides an online chemical inventory system that allows labs to update their inventory from any computer.

Table with columns for Building, Room #, Principal Investigator, Data manager, and Acceptance Units of Measure (PTG, GL, OZ, LB, G, MG, L, ML, UL). Below the table are sections for 'Mandatory Information' and 'Physical State'.

An Excel inventory template is available from EHS. Pink fields indicate required information for uploading the inventory.



Keep chemical stocks organized and ensure written inventory is up-to-date and accessible.

