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Policies, Procedures, Oh My!

Risk and Resilience Summit 2019

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UNIVERSITY OF
OREGON

What Types of Policies Does the UO Have?

- i. Big P versus little p
- ii. What about the old OARs?

What is a University Policy:

The UO defines a “policy” as a statement that:

- (1) has broad application or impact throughout the University community,
- (2) must be implemented to ensure compliance with state or federal law,
- (3) is necessary to enhance the University’s mission, to ensure institutional consistency and operational efficiency, or to mitigate institutional risks; or
- (4) is otherwise designated by the Board or the President as a University Policy subject to the Policy-Making Process authorized in the Policy on University Policies. A policy establishes rights, requirements or responsibilities. Excluded from this definition are things such as, but not limited to, implementation guides, operating guidelines, internal procedures, and similar management controls and tools.



How do I Find a University Policy?

i. Visit the policy library

<https://policies.uoregon.edu/content/uo-policy-library-z-index-uo-policy-statements>

ii. Why are the policies numbered in the way that they are numbered?

How do I Develop a University Policy?

- i. **The policy on university polices outlined the process for developing a university policy:**

https://policies.uoregon.edu/sites/policies1.uoregon.edu/files/uploads/01.03.01%20-%20Policy%20on%20University%20Policies_0.pdf

- ii. In very general terms, it requires the responsible office to gather stakeholder input, take the policy to the policy advisory committee, post it for public comment, get general counsel approval and finally, get presidential approval. Academic policies also require a separate process to gather input from the Senate.

- iii. Many questions about the policy process can be answered by reviewing the FAQ at:
<https://policies.uoregon.edu/content/frequently-asked-questions>

Collective Bargaining Agreements

- i. Agreements
- ii. MOUs
- iii. Unit level rules on the Provost's website

Unit Level Rules and Rules Adopted through the UA CBA

- i. The Provost's website
- ii. The department/unit's website

Hypothetical:

- i. A faculty member comes to you and says that she is going on a two-term sabbatical over fall and winter term but she would like to keep her regular course load, meaning that she will only teach one course when she comes back in the spring. Where do you look to answer her question?

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Questions?