EMERGENCY PROCEDURES

SHELTER IN PLACE
- Evaluate situation and choose appropriate shelter location that provides the best protection based on the situation.
- Move to shelter and take personal items if space allows.
- Remain sheltered until instructed that it is safe to leave.
- If safe to do so, monitor alerts.uoregon.edu for the latest information.

EARTHQUAKE
- Drop, cover, and hold on. Take cover under sturdy furniture.
- Cover head and neck with hands.
- When shaking stops, evacuate the building.
- Do not re-enter until building has been assessed and cleared.

PERSON WITH A WEAPON
- Move quickly to a safe space and call 911.
- Provide a description of the person and their location.
AVOID (RUN)
If you have a clear exit and are able to.
BARRICADE (HIDE)
If it isn’t safe to run and the attacker is nearby.
CONFRONT (FIGHT)
As a last resort or if the threat is imminent.

MEDICAL
- Call 911.
- Acquire and use appropriate Personal Protective Equipment.
- Render aid to the best of ability/training/comfort with available equipment and/or people.
- Stay with victim until emergency responders arrive.

AIR QUALITY
- Check AQI index on airnow.gov.
- Move work inside and close all doors and windows.
- KN95 and N95 masks can be helpful with unhealthy air quality.

EVACUATION
- Every person MUST evacuate the building.
- Do not use elevators.
- In the case of evacuation, carry necessary personal belongings (keys, phone, wallet, etc.) at all times. Do not re-enter spaces.

HAZARDOUS MATERIALS
- Move away from site of hazard to a safe location.
- Call 541-346-2919 to report the situation.
- Alert others to stay clear of the area. If area is life-threatening, activate fire alarm pull station to evacuate the building.
- Inform emergency personnel if you have been exposed or have important information.

FIRE
- Leave the building immediately when signaled by fire alarm.
- Activate the nearest fire alarm pull station if you discover the fire first.
- Use only stairs and fire exits during evacuation. Avoid elevators.
- Alert emergency personnel if anyone is missing, trapped inside, or needs personal assistance. Do not re-enter the building until it is all clear.