



UO Safety Advisory Committee

Meeting Date: November 16, 2023

Attendees (“X” indicates meeting attendance):

Name	DEPT		Name	DEPT		Name	DEPT	
Theodora Ko Thompson	Admissions	X	Steve Stuckmeyer	EHS	X	Deb Donning	RISK	
Charles Dougherty	Athletics		Pascale Voelker	EHS	X	Tiffany Lee	RISK	X
Krista Osburn	Athletics		Justin Zunker	EHS	X	Trisha Lijana	RISK	
Devon Shea	Athletics		Brittany Jayne	ELR	X	Lisa Taylor	RISK	
Scott Clarke	CoD		Celia Marie Nittmann	ELR		Gary Malone	SEIU	X
Jeffrey Billington	CoD		Mike Barr	EMU		Rhonda Reed	TS	X
Kevin Farthing	CPFM		David Flock	EMU	X	Shawn Kahl	UA**	X
Brad Johnson	CPFM		Wade Young-Jelinek	EMU		Dean Walton	UA	X
Michael Philly	CPFM	X	Steven Harris	FS*	X	Debra McLaughlin	UHS	
Ruby Thompson	CPFM	X	Christina Cauley	GTFF	X	Carl Peaster	UOPD	X
Julie Quelch	EC Cares	X	Errol Kaylor	GTFF				
Kersey Bars	EHS	X	Leslie Selcer	GTFF				
Ben Bythell	EHS	X	Farrah Meade	Housing				
Laurie Graham	EHS	X	Ruben Moreno Eusse	Housing				
Haily Griffith	EHS	X	Kyle Harshbarger	OHAZ				
Nicole Nesser	EHS	X	Al Dias	PE & REC				
Seth Sponcey	EHS	X	Cody Weaver	PE & REC	X			
*Fleet Services								
**University Advancement								
Guests								
Ashley Dougherty	SOC	X						

INJURY REPORT

LLC, DUX – 10/05/2023 – This incident occurred when an employee was wrapping burgers and placing them on a rack. Michelle Gillette, our Ergonomic and Safety Coordinator, evaluated the work area and the task being performed on 11/15 to see if there was a better way to perform that task.

MAC Court/Esslinger – 10/06 – An employee was pulling a dumpster to the garbage truck, when a wheel got stuck in the asphalt. Justin and Kersey evaluated the area, and a request was placed in the call log to get the asphalt smoothed.

Compost Bin at Barnhart – 10/14 – There was a shoulder injury when an employee was pulling a bag from the compost bin. EHS followed up with the campus partners at Barnhart. Campus partners and Michelle worked together to develop a procedure for when the bin should be emptied and that employees should use a “buddy lift” method when emptying the bin.



Lillis 123 10/19 – A switch plate cut an employee who was turning off the light. Justin investigated the switch plate and noticed that the edges were sharp and covered them with painter’s tape and added a request to the call log for the CPFM Electrical Shop to evaluate the plate.

Lift Gate Injuries – Haily shared that we have noticed several lift gate injuries and that EHS has a safety sheet for lift gates. The link for the safety sheet can be found [HERE](#).

Klamath 4th Floor - 10/30 – An eye was injured when an employee placed a frozen tube in water and the tube shattered. Ben agrees that the employee should have been wearing eye protection and suggested that there may have been a compounding behavior concern with placing a frozen tube in water. Pascale asked if the eye wash was used, and Haily was unsure and reminded the committee that all lab-related injuries are forwarded to the Laboratory Safety team.

Knight Law – 10/02 – This incident happened when an employee was removing material from a pocket door and struck themselves. Theo asked if there will be future safety checks for this and Haily responded and said that it would be easy for the CPFM Lock and Door Shop to do, since they are the only group that would work on pocket doors.

REVIEW MINUTES

The October meeting minutes were approved.

OLD BUSINESS

HELMETS AND E-SCOOTERS: Since this is an ongoing concern, it will remain on the meeting minutes.

FOOTWEAR POLICY: There was no update on this, so it will be remaining on the minutes.

SAIF RESOURCE FOR FENTANYL: Haily shared a resource for an occupational exposure of fentanyl at work that was sent to us by SAIF ([LINK](#)).

UPDATE (10/19): Haily informed the committee that Debra has been working with a pharmacist at UHS for them to provide a Narcan training. The dates have not been finalized.

ACCREDITATION SURVERY FO UHS: Debra added that UHS has an accreditation coming up and they are concerned that there are areas where they do not meet compliance.

SIDEWALK MAPPING PROGRAM: During the October 2023 meeting, Justin Zunker and Gabe Hein presented to the committee the process for the sidewalk inspections that occur every three years on campus.

NOTE: This was an information share and will be removed from the minutes.

BUILDING INSPECTION: There was a call for recommendations for the next building inspection with a deadline of Friday, October 20 at 5:00 p.m.

UPDATE (11/16): Ruby announced we would be inspecting Condon Hall.

WILDFIRE SMOKE AQI NOTIFICATION: Due to cooler temperatures and people burning wood to heat their house, there have been instances when the AQI has been above 100. Haily explained to the committee that this is due the inversion layer. Additionally, Haily added that the Wildfire Smoke Regulation only applies to wildfire smoke and that there will not be AQI notifications sent out now that wildfire season is over. However, employees are welcome to wear facial coverings or can talk to their supervisor about adjusting their work when the AQI rises.

NOTE: This was an information share and will be removed from the minutes



EMERGENCY POSTERS: Safety and Risk Services finalized the newest version of the emergency poster. Molly shared the new version of the poster with the committee and included the link to request them, which can be found [HERE](#).

NOTE: This was an information share and will be removed from the minutes.

GREAT SHAKEOUT: Theo reminded the committee that 10/19/2023 is the Great ShakeOut, which is an annual drill so people can practice/prepare for an earthquake.

NOTE: This was an information share and will be removed from the minutes.

LITHIUM BATTERY FIRES: Dean asked if there have been any fires on campus related to lithium batteries and if there has been any discussion on a “Bring in your Dead Batteries” Day. Ben responded that the UO Fire Marshall have been looking into this issue for the batteries and bikes.

EHS INCIDENT FOLLOW UP PROCESS: Ruby asked if anything was going to change. Haily explained that it is important for the committee members to understand the follow up process that happens post injury/incident. Every two weeks the Workers Compensation Team and the Occupational Health and Safety Team meet to review the injuries/incidents and their respective recommendations, and assign follow up. The injuries that have more extensive follow up are tracked. Haily further explained that based on this feedback, she is working on gathering information to present to SAC about the statistics of the injuries/incidents that we have on campus. Dean agrees that there should be some type of information/document shared about the follow ups. Theo asked if department heads receive a report of the injuries/incidents, so they can do their own follow up. Haily shared that department heads, unless requested, do not get an incident report; instead, since the WIR requires a supervisor, manager, or lead worker signature to submit it, that signature serves as a reminder and commitment that the injury has happened, and the department/unit are committed to making changes. Additionally, if a WIR is submitted without a signature, then it is sent back. Julie shared that EC Cares reviews the incidents and injuries within their safety committee. Haily added that if there is any interest in starting a safety committee for your unit that we do provide support for unit specific safety committees and the level of support varies on what the unit requests.

NEW BUSINESS

In-Person Lab Safety Training for Grad/Under Grad Student: Christina shared that there was an email that stated all lab employees will be required to attend in-person lab safety training and wanted to know when UO is looking to have this requirement met. Pascale explained that monthly trainings are happening, and an undergraduate specific training is being developed. Christina asked about graduate researchers since they are not undergraduates. Nicole responded and said that graduate students/researchers receive training when they arrive. Ben added that one of the issues is that many PIs are not aware of their responsibilities and Laurie has been working with PIs to remedy that. Nicole agreed and explained that an email is being developed that will be sent each term as a reminder to PIs/Managers of what should be happening. Haily reminded the committee that SAC is the committee for the entirety of UO, but we do have a lab safety committee. Gary asked if there should be a check list, which Ben responded to by explaining that this is a legal requirement which is already in place.

Security Operations Center (SOC): Ashley Dougherty, Associate Director of Security Operations Center, joined us to present and overview of the SOC. Ashley explained how previously at the University of Oregon there used to be a dispatch center, which was familiar with campus, before it was dissolved about 5 years ago. The SOC is designed to be a central dispatch for campus that will bring back the “homey feel”, as the current dispatch is a contracted company. There are currently 5 communications officers, and the hope is to hire an additional 10. The SOC is in progress of removing the phone tree, so when the dispatch number is called (541-346-2919), there will be a person who answers it.



Haily added that she is excited that when a person calls dispatch, that a person who is familiar with campus will answer and there will be a quicker response. Shawn thanked Ashley and relayed that there was a lot of reliance on UOPD for general support (employees locking their keys in their office, for example) and hopes that that type of support will happen again. Ashley confirmed that type of support will be reinstated and when the contract work has ended, there will be more support than can be provided. Theo asked about the ability for SOC to communicate in a variety of languages. Ashley shared that she has been researching platforms that can help and used Language Line as an example of a platform that can communicate in many languages. Steven asked for more communication between CPFM Work Control and SOC, so he can be informed when there are security concerns with the back 40 (the fence being cut and items stolen) and help with the investigation. Ashley agrees that it is a good idea and suggested including Carl Peaster about the physical security concerns.

Space Heaters: Shawn shared that as the weather gets cooler, they have been noticing people bringing in their own space heaters and has been drafting their annual email to their building occupants. Haily shared that EHS has a safety sheet for space heaters and shared it in the chat. The link to the space heater safety sheet can be found [HERE](#). Ruby explained that there is a process in Work Control to request a space heater and offered to connect with Shawn. David shared that at the EMU, when occupants request a space heater that they direct them to a link on Granger. Julie requested that the information be shared with the committee. Kersey added that if Ruby can get the information to her, then she would email the information the committee.

December Safety Training (In Person):

(GHS) Global Harmonizing System

Tuesday, December 12th 1:00 – 2:00 pm, Tuesday, December 19th 8:00 – 9:00 am.

1715 Franklin Building, Rm 285

Instructor: Haily Griffith & Kersey Bars

Sign up [HERE!](#)

December Safety Sheets (For Department Use):

Week 1: [Shoveling](#)

Week 2: [Severe Weather](#)

[Severe Weather \(Spanish\)](#)

Week 3: [Cold Stress](#)

Week 4: [Cleaners, Disinfectants, & Sanitizers](#)