



When an incident occurs, our priority is the safety of all persons involved. At the University of Oregon, we report all incidents (injuries, property damage, fire, etc.) as soon as reasonably possible after the emergency is over. Consult the chart below to find the appropriate reporting path to take based on the affiliation of the reporting party to the university and the type of incident that occurred.

Please ensure that your supervisor, lab manager, or coordinator has been notified of the incident.

Was a fire extinguisher or AED used?

*The Fire Life and Safety Team needs to be notified after the use of an extinguisher or AED. Please note the date, time, location, and have a description of the incident in your email.



Email Fire Life and Safety Team

Email them at uofm@uoregon.edu or use the OR Code to the right to access at pre-filled template.



Did a university employee sustain an injury during the incident? If there was a close call/near miss, then use this form to report it.

*This includes student, full, and part time employees. There is a field on the Workplace Injury Report to mark that there was not an injury.



Workplace Injury Report.

Please use the QR Code to the right to access the form or visit <https://safety.uoregon.edu/injury-reporting>



Was there a student, volunteer, or visitor involved in the incident?

*If an employee is involved in an incident occurring outside of their workday, then they complete this form.



3rd Party Incident Form.

Please use the QR Code to the right to access the form or visit <https://safety.uoregon.edu/third-party-incident-reporting>



Do you want to report a safety concern or workplace hazard?

*Do not use this form to report injuries or close calls/near misses.



Report a Safety Concern

Please use the QR Code to the right to access the form or visit <https://safety.uoregon.edu/report-safety-concern>

