



UO Safety Advisory Committee

Meeting Date: May 18, 2023

Attendees ("X" indicates meeting attendance):

Name	DEPT		Name	DEPT		Name	DEPT	
Theodora Ko Thompson	Admissions	X	Haily Griffith	EHS	X	Farrah Meade	Housing	
Devon Shea	Athletics		Annette Estevez	EHS		Kyle Harshbarger	OHAZ	
Krista Osburn	Athletics	X	Laurie Graham	EHS	X	Al Dias	PE & REC	
Charles Dougherty	Athletics		Seth Sponcey	EHS	X	Cody Weaver	PE & REC	
Scott Clarke	CoD		Steve Stuckmeyer	EHS		Trisha Lijana	RISK	
Jeffrey Billington	CoD	X	Celia Marie Nittmann	ELR		Lisa Taylor	RISK	
Kevin Farthing	CPFM	X	Brittany Jayne	ELR	X	Deb Donning	RISK	
Brad Johnson	CPFM	X	Mike Barr	EMU		Molly Kennedy	SRS	
Michael Philly	CPFM	X	David Flock	EMU		Rhonda Reed	TS	X
Ruby Thompson	CPFM	X	Wade Young-Jelinek	EMU		Shawn Kahl	UA	
Emily Matlock	EC Cares		Courtney Tabor	GTFF		Dean Walton	UA	X
Julie Quelch	EC Cares	X	Aria Radick	GTFF		Debra McLaughlin	UHS	
Justin Zunker	EHS	X	President	GTFF				
Kersey Bars	EHS	X	Ruben Moreno Eusse	Housing				

We have a new member on the SAC Team. Welcome, Brad Johnson! Brad will be representing CPFM Graveyard custodial.

INJURY REPORT

Q13: Theo Thompson asked in the chat "where is Harrison School" and Julie Quelch responded that it is a preschool in Oakridge. Julie commented that there has been an increase in biting, due to increased enrollment altering classroom dynamic. Haily offered to create an e-Learning training on MyTrack, so all employees and new hires can access information about bites.

Q17: Justin mentioned that the area is not a pothole, but more like a divot/depression in the ground and that Gabe Hein drilled holes in that area to promote draining and prevent the accumulation of mud.

Q35: An employee reached into a cooler and cut themselves on the fan. Dean Walton asked if there was a screen or something missing or if there's something that can be retrofitted. Haily responded by saying that EHS will follow up with our partners in Dining Services.

REVIEW MINUTES

The minutes from April 2023 have been approved.

OLD BUSINESS



Q4 Follow Up from March 2023:

This incident originally occurred in March when an employee was injured while lifting a trailer off the hitch. Justin reached out the Outdoor Program, and they said that they have the cranks, but have not installed them. Justin will be reaching out again.

Earthquake Ratings Follow Up:

Dean commented that there is a limitation with the types of building it covers. Haily added if it is a university owned building, then you can email Design and Construction to ask for specific information.

Hazardous Waste:

Haily commented that the hazardous waste notifications were being routed to an employee that no longer works at UO and has been changed to Seth Sponcey. To get your hazardous waste picked up, you can contact [Seth](#), fill out the ESHA form, or email [Work Control](#).

Not Getting Notifications About Tickets:

Members had mentioned that they had not been receiving updates on their tickets. Ruby commented that unless Work Control adds you as a notifier in AiM that you will not get any notifications. If you want to get notifications, then you can reach out to Ruby.

Spanish Safety Sheets

Kersey created a webpage to store all our Spanish safety sheets in once place and if you see other safety information that should be in Spanish, then you can reach out to [Kersey](#) to get it translated.

Helmets and E-Scooters

At the last meeting, there was a discussion about storing personal e-scooters and transportation devices in buildings. After the last meeting there was discussion of the “Big P” policy on the 0365_Teams channel and a member added the policy, which covers university owned or leased buildings.

UPDATE: During today’s meeting, Rhonda mentioned reaching out to Dave Reesor about people storing their personal E-Scooters in buildings and there are three proposed locations that can handle the space, construction, and electrical demands. Additionally, the group has been working with Planning to use consistent signage for these areas, so people know what to look for when utilizing these spaces. Several members relayed concerns about the scooters blocking access to buildings and on sidewalks. Justin and Rhonda asked about adding signs to protect building access and Haily responded that we could reach out to planning to ask about using their signs.

Heat Policy

Ruby discussed that CPM has been going through and shutting off the heat for summer for the academic buildings. Haily continued the conversation by mentioning that we have updated our [Working and Heat Stress](#) webpage and turned our Heat Stress Safety Sheet into [Heat Illness – Prevention](#) and [Heat Illness – Regulations](#).

INFLATABLES – Fire Related



Theo asked about the use of inflatables and inflatable people (the dancing balloon men), due to the concern of the heat of summer combined with the heat from the balloons. Dean commented that he has seen students climb into inflatable balls and slam into each other and was curious since there is not much head protection. Haily is going to reach out to Fire, Life and Safety and Risk Services about their respective concerns.

Hammocks

Justin had seen people attaching a hammock from a light pole to a tree and EHS had attached a sign to the light pole cautioning people from using it. He's seen people hanging them on trees but is concerned that it may not be good for the trees and smaller trees have been snapped before. Kevin Farthing responded by saying that he has created a draft policy for people hanging hammocks on trees. Haily mentioned reaching out to ASUO to research an equipment check out system for hammocks. If you know of people hanging hammocks on an area, then please reach out to us.

NEW BUSINESS

2nd Quarter Building Inspection

Ruby announced the location of the 2nd Quarter Building Inspection, which is Collier House. Kersey commented that the inspection will take place on Wednesday, May 24th from 1:00 p.m. to 2:00 p.m.

EC Cares Safety Committee

Julie and Julie's team are updating their safety committee and have been struggling trying to find best practice/resources for revisions on their manual. The primary purposes are they want to be proactive, educate, and want to get employees in a mode of memorization (people know the policy rather than trying to remember). Haily mentioned that we can help with some of the procedural and training but will be connecting Julie with Vicki Strand to create a Business Continuity Plan (BCP). Theo commented in the chat that the use of infographics, color, and flow charts help with easy retrieval.

UPDATE: Haily has connected Julie with Vicki Strand for the BCP and Lisa Taylor since Risk Services has already created a template for youth programs.

Footwear Policy

An employee who works in the JSMA reached out to Kersey about patrons (non-employees) not wearing footwear when they enter the building. Kersey asked if SRC or the Library had a footwear policy for patrons, since EHS focuses on employee safety. Dean responded saying that he's not aware of a policy but will ask. Ruby remarked that she has also seen people not wearing shoes in buildings. Theo suggested making a sign as a suggestion to ask patrons to wear shoes.