



UO Safety Advisory Committee

Meeting Date: February 15, 2024

Attendees (“X” indicates meeting attendance):

Name	DEPT		Name	DEPT		Name	DEPT	
Theodora Ko Thompson	Admissions	X	Steve Stuckmeyer	EHS		Deb Donning	RISK	
Charles Dougherty	Athletics		Pascale Voelker	EHS	X	Tiffany Lee	RISK	X
Krista Osburn	Athletics	X	Justin Zunker	EHS	X	Trisha Lijana	RISK	
Devon Shea	Athletics		Brittany Jayne	ELR	X	Lisa Taylor	RISK	
Scott Clarke	CoD		Celia Marie Nittmann	ELR		Gary Malone	SEIU	
Jeffrey Billington	CoD		Mike Barr	EMU		Ruby Thompson	SEIU	X
Kevin Farthing	CPFM		David Flock	EMU		Rhonda Reed	TS	X
Brad Johnson	CPFM		Wade Young-Jelinek	EMU		Shawn Kahl	UA**	
Michael Philly	CPFM		Steven Harris	FS*	X	Dean Walton	UA	X
Julie Quelch	EC Cares	X	Christina Cauley	GTFF		Debra McLaughlin	UHS	
Kersey Bars	EHS	X	Errol Kaylor	GTFF		Carl Peaster	UOPD	
Ben Bythell	EHS	X	Leslie Selcer	GTFF				
Laurie Graham	EHS	X	Farrah Meade	Housing				
Haily Griffith	EHS	X	Ruben Moreno Eusse	Housing				
Jenny Kane	EHS	X	Kyle Harshbarger	OHAZ				
Nicole Nesser	EHS		Al Dias	PE & REC				
Seth Sponcey	EHS	X	Cody Weaver	PE & REC				
*Fleet Services								
**University Advancement								
Guests								
Hayden Kolodziejski	SRS	X						

NEW MEMBER ANNOUNCEMENTS: Haily welcomed Jenny Kane, Hazardous Waste Specialist, to the Safety Advisory Committee. Jenny is the newest member of our Hazardous Waste Team and is housed in our Onyx Bridge office.

INJURY REPORT

ICE STORM INJURIES – 01/15-01/18 – Haily shared that she was surprised at the low number of slip, trip, and fall (S/T/F) injuries during the ice storm and added that none of the injuries were from essential employees. Dean asked for a recommendation for traction cleats, which Steven recommended YakTrax and that employees take them home before the inclement weather, the link Steven shared can be found [here](#). Dean responded and said that he was worried about the round coils of YakTrax not being good but will compare them to a pair of studded shoe covers that he has. Haily explained that the round coils of YakTrax are better for snow, but the spikes of crampons are better for ice. Relatedly, the PPE a person wears should be specific for the hazards that they are facing. *For reference, here is a [link](#) to what the Occupational Health and Safety Team has purchased for the next ice storm.* Theo asked if there was a checklist to help people prepare for snow/ice storms and Haily explained that there are systems in place to advise people in severe



weather. Theo added that there is a high turnover in students and employees, so they would need to be educated about the hazards and wonders if the department head are responsible for explaining to people what it means for campus to be closed. Similarly, Laurie asked for clarification on the meaning of “campus closure”. Haily explained that HR would be a useful resource for Theo’s question and that during a campus closure, only essential employees should be on campus.

OREGON HALL, 484 – 01/19 – In combination with the reporting from the ice storm, Justin encouraged everyone to continue to report the incidents that happen on campus, as it allows EHS to collaborate with the employee and department to try and develop strategies to prevent injuries from occurring.

REVIEW MINUTES

The meeting minutes for January 2024 were approved.

OLD BUSINESS

HELMETS AND E-SCOOTERS: This is an ongoing concern and will remain on the meeting minutes.

UPDATE (12/21): Eugene and Superpedestrian’s contract is dissolving, so the Superpedestrian scooters will be removed from campus.

UPDATE (01/18): Haily reminded the committee members that if they are using a scooter for a work-related purpose and on work time, that they need to wear a helmet.

UPDATE (02/15): Rhonda shared that Transportation Services has the equipment ready and are working on installing cages at the Millrace Garage and EMU for people to charge their e-Scooters. Krista asked if they will be the only cages on campus and Rhonda explained that those are the only two locations that are actively in progress but imagines that there will be monitoring of campus to see where the needs are highest. Dean asked if you could charge e-Bikes and Rhonda believes that the chargers will work with e-Bikes, but the intent is e-Scooters. Dean asked what the number of personal transportation devices the cages can hold, and Rhonda is uncertain. Ruby shared that people are upset about the bikes and scooters that are charging at JAQUA. Haily reminded the committee that there was recently a fire in a residence hall because of a lithium battery, so she is excited about the progress of the charging cages.

SAIF RESOURCE FOR FENTANYL: Haily shared a resource for an occupational exposure of fentanyl at work that was sent to us by SAIF ([LINK](#)).

UPDATE (10/19): Haily informed the committee that Debra has been collaborating with a pharmacist at UHS for them to provide a Narcan training. The dates have not been finalized.

BUILDING INSPECTION – CONDON HALL: There was a call for recommendations for the next building inspection with a deadline of Friday, October 20 at 5:00 p.m.

UPDATE (11/16): Ruby announced we would be inspecting Condon Hall.

UPDATE (01/18): The building inspection for Condon Hall occurred on 12/19. Kersey provided a summary of the common issues that we noticed, including unapproved space heaters, daisy chained power strips, appliances with heating elements not being plugged into walls, e-bikes and e-scooters in buildings, and non-service animals in the buildings. Gary shared that previously the electrical shop would inspect all devices before they were approved for use and Haily said we would discuss it with the safety committee for CPFM. Shawn expressed the sentiment that it is difficult to “enforce” some of the safety concerns, because there is no policy to back them. Christina agreed and added that there needs to be a balance between access, need, and policy.



LITHIUM BATTERY FIRES: Dean asked if there have been any fires on campus related to lithium batteries and if there has been any discussion on a “Bring in your Dead Batteries” Day. Ben responded that the UO Fire Marshall have been looking into this issue for the batteries and bikes.

SPACE HEATERS: Shawn shared that as the weather gets cooler, they have been noticing people bringing in their own space heaters and has been drafting their annual email to their building occupants. Haily shared that EHS has a safety sheet for space heaters and shared it in the chat. The link to the space heater safety sheet can be found [HERE](#). Christina asked how much this costs and Ruby advised reaching out to CPFM Work Control.

UPDATE (12/21): Theo asked if there is a reminder to people to turn off the space heaters in their offices/turning off space heaters when they see them on.

UPDATE (01/18): Ruby provided the process information to Kersey, who shared it with the committee. The process is as follows:

1. Goes to Mechanical first for an assessment of the space to be sure a more global fix might not work (CPFM Index)
2. If Mechanical approves, Electrical will make sure the circuits can handle the unit (Customer’s Index)
3. If Electrical approves, customers' orders a unit through Electrical (Customer’s Index)

Christina asked how much this costs and Ruby advised reaching out to CPFM Work Control.

NOTE: This question has been answered and will be removed from the minutes.

MILLRACE 3 – 11/1 (FROM DECEMBER 2023 MEETING): An employee was injured when they struck themselves on the knob of a trunnion bar.

UPDATE (01/18): Ruby talked with Rob Berg and confirmed that there have been lights installed. Haily shared that the Millrace 3 did not have an exterior power supply, but the adjacent building did have a power supply, which is where the light was installed.

NOTE: This issue has been resolved (the lights have been installed and the trunnion bar has been painted), so this will be removed from the minutes.

SAFETY ADVISORY COMMITTEE CHARTER REVIEW AND CHAIRPERSON ELECTION: Haily shared that we will be reviewing the SAC charter in our January meeting. Christina asked about the process for electing a chairperson and Haily explained the process is outlined in the charter. Kersey will be attaching a copy of the charter to the email for our January 2024 meeting.

UPDATE (01/18): Ruby discussed the purpose of the Safety Advisory Committee and asked the committee for feedback and explained that we are taking nominations for the chairperson. The chairperson will be elected in February. Theo has submitted a nomination for themselves.

UPDATE (02/15): Haily shared that we are looking for 5-6 members from the SAC to review and update the charter. Brittany and Theo volunteered. Somethings that will be reviewed include the list of membership (to expand to include new UO Student Workers Union [UOSW]), the time commitment of SAC, and clarify the voting members. Ruby added that we will be postponing the election of a new chairperson until after our March 2024 meeting.

YEAR END REPORT: Haily created a year-end report, and it will be shared after the meeting. This report to address the conversations that have been had about having a greater understanding of injuries on campus, the nature and mechanisms of injuries, their rates, the body parts injured, slip/trip/fall data for 2023 and comparative data for the past few years.



NOTE: This was an information share and will be removed from the minutes. Additionally, a copy was posted to the SAC webpage.

SKATEBOARD FIRE: There was an e-skateboard and charger that caught fire in a dorm room during Winter Break; it is unclear if the board was plugged in. There was conversation about the containment and Housing response to enforcing the contract that's students signed about the UO policy that personal transportation devices shall not be used or stored indoors and that they signed a contract acknowledging the policy. Shawn asked for more information about the definition of "personal transportation device", and Kersey provided the link to the policy in the chat:

<https://policies.uoregon.edu/vol-4-finance-administration-infrastructure/ch-8-parking-vehicles/bicycles-and-other-personal>

NOTE: This was an information share and will be removed from the minutes

LAMP BASES IN NORTH CPFM NORTH PARKING LOT: Gary requested that new lamp bases in the north CPFM parking lot should be painted yellow to increase visibility. Haily agrees that it is a good suggestion and believes that we can make a safety recommendation about it and put it in the call log.

LIST OF EMERGENCY GENERATORS: Gary thinks that there should be a list of the emergency generators on campus and who is responsible for the fuel and maintenance of the generators. Haily shared that we have that list, since we need to track the fuel on the chance of the spill, but not the information for the contracts. At 1715 Franklin, the generator here has a separate contract due to the nature of this building being the Emergency Operation Center.

UPDATE (02/15): Dean asked for an update on the list and Haily explains that the list already exists and is maintained by the Environmental Manager.

NEW BUSINESS

POST-INCIDENT REPORTING CHART: Haily shared the post-incident reporting chart with the committee. The chart covers how incident reporting works based on the person's affiliation to the university. Justin reminded the members of the committee that it is important to report all incidents. A link to the chart can be found [here](#).

BUILDING INSPECTION – CLINICAL SERVICES BUILDING: Ruby announced that our first quarter building inspection will be at 1:00 p.m. on March 21 at Clinical Service Building. Haily reminded the committee that there is no experience necessary to join the inspection. Steven asked about how the Building Inspection work. Haily explained that there will be representatives from the Occupational Health and Safety Team. We will split into groups and ensure that each group has a member of the Occupational Health and Safety Team, then each group will inspect a certain part of the building. Once the inspection is over, Kersey takes the issues and generates the report.

MARCH SAFETY TRAINING: Justin reminded the committee that there are still trainings that are occurring this month, but primarily focused on the trainings that will be happening next month.

GOLF CART MAP: The golf cart map has been updated and can be found [here](#).

February Safety Training (In Person):

Fall Protection – Thursday, February 15th 1:00 – 2:30 pm.
1715 Franklin Building, Rm 271 – Instructor: Haily Griffith
Sign up [HERE!](#)

Aerial Lift Safety – Wednesday, February 21st 1:00 – 2:00 pm.
1715 Franklin Building, Rm 271 – Instructor: Justin Zunker



Sign up [HERE!](#)

March Safety Training (In Person):

Lockout/Tagout

Thursday, March 14th 8:00 – 9:00 am, Tuesday, March 19th 1:00 – 2:00 pm

1715 Franklin Building, Rm 271

Instructor: Haily Griffith

Sign up [HERE](#)

Personal Protective Equipment (PPE):

Thursday, March 14th 9:00 - 10:00 am, Wednesday, March 20th 1:00 - 2:00 pm

1715 Franklin Building, Rm 271

Instructor: Justin Zunker

Sign up [HERE](#)

March Safety Sheets (For Department Use):

Week 1: [Elevator Safety](#)

[Elevator Safety \(Spanish\)](#)

Week 2: [Hand Injury Prevention](#)

Week 3: [Dropping Items](#)

Week 4: [Silica Awareness](#)