

# EMERGENCY PROCEDURES



Emergencies  
**911**

Non-Emergency  
**541-346-2919**

Suicide & Crisis Lifeline  
**988**

Facilities Issues  
**541-346-2319**



## SHELTER IN PLACE

- Evaluate situation and choose appropriate shelter location that provides the best protection based on the situation.
- Move to shelter and take personal items if space allows.
- Remain sheltered until instructed that it is safe to leave.
- If safe to do so, monitor [alerts.uoregon.edu](https://alerts.uoregon.edu) for the latest information.



## EARTHQUAKE

- Drop, cover, and hold on. Take cover under sturdy furniture.
- Cover head and neck with hands.
- When shaking stops, evacuate the building.
- Do not re-enter until building has been assessed and cleared.



## PERSON WITH A WEAPON

- Move quickly to a safe space and call 911.
- Provide a description of the person and their location.

### AVOID (RUN)

If you have a clear exit and are able to.

### BARRICADE (HIDE)

If it isn't safe to run and the attacker is nearby.

### CONFRONT (FIGHT)

As a last resort or if the threat is imminent.



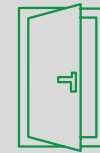
## AIR QUALITY

- Check AQI index on [airnow.gov](https://airnow.gov).
- Move work inside and close all doors and windows.
- KN95 and N95 masks can be helpful with unhealthy air quality.



## MEDICAL

- Call **911**.
- Acquire and use appropriate Personal Protective Equipment.
- Render aid to the best of ability/training/comfort with available equipment and/or people.
- Stay with victim until emergency responders arrive.



## EVACUATION

- Every person **MUST** evacuate the building.
- Do not use elevators.
- In the case of evacuation, carry necessary personal belongings (keys, phone, wallet, etc.) at all times. Do not re-enter spaces.



## HAZARDOUS MATERIALS

- Move away from site of hazard to a safe location.
- Call 541-346-2919 to report the situation.
- Alert others to stay clear of the area. If area is life-threatening, activate fire alarm pull station to evacuate the building.
- Inform emergency personnel if you have been exposed or have important information.



## FIRE

- Leave the building immediately when signaled by fire alarm.
- Activate the nearest fire alarm pull station if you discover the fire first.
- Use only stairs and fire exits during evacuation. Avoid elevators.
- Alert emergency personnel if anyone is missing, trapped inside, or needs personal assistance. Do not re-enter the building until it is all clear.



[safety.uoregon.edu](https://safety.uoregon.edu)

[alerts.uoregon.edu](https://alerts.uoregon.edu)



UNIVERSITY OF  
OREGON