

UO Safety Advisory Committee

Meeting Date: April 17, 2025

Attendees ("X" indicates meeting attendance):

Name	DEPT		Name	DEPT		Name	DEPT	
Charles Dougherty	Athletics		Brittany Jayne	ELR	X	Trisha Lijana	RISK	
Krista Osburn	Athletics	X	Celia Marie Nittmann	ELR		Lisa Taylor	RISK	
Devon Shea	Athletics		Mike Barr	EMU		Gary Malone	SEIU	
Jeffrey Billington	CoD	X	David Flock	EMU		Chris McLaughlin	SEIU	
Phil Chesbro	CPFM		Wade Young-Jelinek	EMU		Theodora Ko Thompson	SEIU	X
Kevin Farthing	CPFM		Steven Harris	FS*		Ruby Thompson	SEIU	X
Michael Philly	CPFM		Christina Cauley	GTFF	X	Alonzo Costilla	Teamsters	
Julie Quelch	EC Cares	X	Errol Kaylor	GTFF		David Catherwood	Teamsters	
Kersey Bars	EHS	X	Leslie Selcer	GTFF		Rhonda Reed	TS	
Ben Bythell	EHS	X	Lynn Alvarez	Housing		Shawn Kahl	UA**	X
Laurie Graham	EHS		J R Frankfurt	Housing		Kate Mills	UA	X
Haily Griffith	EHS	X	Adrian Sampedro Cruz	OA*** Council	X	Dean Walton	UA	X
Jenny Kane	EHS	X	Kyle Harshbarger	OHAZ		Emily Hooten	UHS	X
Nicole Nesser	EHS	X	Al Dias	PE & REC		Debra McLaughlin	UHS	
Steve Stuckmeyer	EHS	X	Cody Weaver	PE & REC	X	Ashley Dougherty	UOPD	
Laura Taggart-Murphy	EHS		Kelly Fondren	RISK		Carl Peaster	UOPD	
Justin Zunker	EHS	X	Tiffany Lee	RISK				
*Fleet Services								
**University Advancement								
***Officers of Administration								
Chairperson								
Guests								

INJURY REPORT

INCIDENT 18: This incident occurred when an employee received cuts on their hands and wrists after the glass shattered on a golf cart window. Steve asked if it was a tempered glass window, which Haily is uncertain. Steve said the phrasing suggests that the person may have pushed their hands through the glass; for example, getting trapped inside the golf cart. Justin said the glass on golf carts has happened a few times from the doors being shut. Steve asked how they received the cuts if they were not pushed through the window and believes that tempered glass is required on cars and golf carts. Haily shared that we have had a couple of incidents like this and will follow up with Steven Harris.

INCIDENT 10: An employee received a cut from a scalpel and Theo requested more information about if people normally wear gloves. Nicole said that people wear gloves when working with fish but is not certain if they would wear gloves while cleaning scalpels. Nicole shared that the puncture from needle was brought to Laboratory Safety Advisory Committee (LSAC). LSAC believed that it is not an issue of the

needle, but mindfulness while working and that cuts/punctures are the greatest occurring incident for lab work.

INCIDENT 21: The “Recommendations on Incident Report” column was left blank, and Theo is curious if there was follow up. Haily shared that if somebody leaves the field blank on the workplace injury report (WIR), then that is what appears when the incident report is generated. Also, when fields are left blank on the WIR, then the Worker’s Compensation Team reaches out to seek additional information.

INCIDENT 31: An employee experienced gastric and respiratory inflammation/irritation after contact with butter that was used for brushing wheat pretzels. Dean is curious about the procedures in the kitchens for labeling which products are safe for cooking and safe for consumption. Kersey shared that this incident was discussed at the Food Service (FS) Safety Committee and that the committee believes that the employee was eating food on their break when they contacted the butter but will follow up at the next FS committee meeting about their labeling procedures.

INCIDENT 37: An employee sustained an injury during a vehicle upset, and Theo is curious about what that means. Haily shared that a vehicle upset usually refers to a crash and the vehicle incidents are reviewed by the Accident Review Board (ARB). Justin is on the ARB and does not believe that this one was a crash but will follow up.

REVIEW MINUTES

The March 2025 Meeting Minutes have been approved.

OLD BUSINESS

HELMETS AND E-SCOOTERS: This is an ongoing concern and will remain in the meeting minutes.

UPDATE (12/21): Eugene and Superpedestrian’s contract is dissolving, so the Superpedestrian scooters will be removed from campus.

UPDATE (01/18): Haily reminded the committee members that if they are using a scooter for a work-related purpose and on work time, they need to wear a helmet.

UPDATE (02/15): Rhonda shared that Transportation Services has the equipment ready and are working on installing cages at the Millrace Garage and EMU for people to charge their e-Scooters. Krista asked if they will be the only cages on campus and Rhonda explained that those are the only two locations that are actively in progress but imagines that there will be monitoring of campus to see where the needs are highest. Dean asked if you could charge e-Bikes and Rhonda believes that the chargers will work with e-Bikes, but the intent is e-Scooters. Dean asked what the number of personal transportation devices the cages can hold, and Rhonda is uncertain. Ruby shared that people are upset about the bikes and scooters that are charging at Jaqua. Haily reminded the committee that there was recently a fire in a residence hall because of a lithium battery, so she is excited about the progress of the charging cages.

UPDATE (12/19): Rhonda provided the update that three locations have been decided as charging stations but is uncertain of the specific ones and they are working with UO Fire Marshal for the requirements and installation.

UPDATE (03/20): Haily shared that she has not forgotten about this but has not had the capacity to coordinate and there is more to come. The goal is to have something in place prior to fall term.

UPDATE (04/17): Theo added in the chat that, ““New students have an app to orientate them to campus, etc. We could ask to include safety E-scooter, etc - info in the app. The app is one that helps students navigate to buildings for classes they registered for” and “Graduation in the horizon, new students in the fall - orientations, etc. = traffic/safety on escooters included in orientation?”. Haily appreciated this, because it is easier to get people to add something that exists than it is to get something new created.

FINANCIAL SUPPORT FOR THE SAC: Ruby shared with the committee that Safety and Risk Services has awarded \$1500 to the Safety Advisory Committee to use for any safety related item. The in-person meeting has been scheduled, and the box cutters and cord covers have been ordered. There is money remaining in the budget, so this item will remain in the minutes until the end of the fiscal year. If you have ideas for this fund, then please contact Ruby Thompson, Kersey Bars, and Haily Griffith.

UPDATE (03/20): There is a remaining balance of approximately \$500 that needs to be used prior to the end of the fiscal year (June 30, 2025). The money needs to be spent to support injury prevention on campus. There are three proposed ideas:

- 1) A request from Information Services (IS) to purchase noise-cancelling headphones that would allow them to communicate via radio while wearing them.
- 2) A 3-foot little giant step stool for departments to use for event set up as a “try before you buy” situation.
- 3) Memory foam wrist rests for the ergonomic lending library.

UPDATE (04/17): Ruby shared a reminder with the committee of the three ideas and announced that Kersey will be sharing a poll with committee members to vote on their preference.

FLOODING PROTOCOL: Dean asked if there was information or protocol that we provide to people about flooding. Haily shared that the Incident Management Team (IMT) has protocols for catastrophic floodings but is not sure if there is safety information for when we have heavy rain fall that results in flooding. Haily extended an ask to the other members of the committee to think about the things that are likely to happen during heavy rainfall.

UPDATE (04/17): Haily shared that there is a safety sheet and protocol in development.

SPEED PROJECTION SIGN: Dean wonders if it would be possible to have a sign that shows how fast bikes are going on campus. A concern was raised that it may cause some to view it as a challenge and encourage them to go faster. Haily likes the idea, since there has been an injury involving an e-Bike and a pedestrian at a different university. In response to the injury, that campus created an only walk zone. Christina suggested signs to remind people to use bells and notify pedestrians when approaching and reminders to ride in designated lane. Justin added signs about walking all e-scooters/scooters and e-bikes/bikes on sidewalks. Shawn asked what speed that is considered a safe speed, and Haily does not know. Haily added that Transportation Services has given a presentation to the committee before. Wade added that the e-scooters that were previously on campus were designed to behave a certain way (speed limits, distance from campus limits, etc.) and were bound by those guidelines and wonders if it is possible to bring back that partnership with Superpedestrian to flood the area with the behaviors that we want. Superpedestrian has gone out of business, which is what caused the partnership to end. Occupational Health and Safety will be reaching out to our partners in Transportation Services to see what options are available.

UPDATE (10/17): Haily shared that at a different university there have been injuries that are associated with e-scooters and that she has seen multiple people run a stop sign early in the

morning. She reminded the rest of the committee that we cannot control other people's behavior, but we – as safety committee members – can share information to improve safety awareness.

WINTER SAFETY PREPARATION PLAN: Kevin Farthings discussed the preparation plan and process for if/when there is an inclement weather event at UO. GIS/LIL will update the [Winter Weather Map](#) with the conditions once they are notified. The walkways in purple are the ADA and priority routes and are the ones that will be cleared first, as well as the priority parking lots. Custodial will clear that ADA entrances. Haily showed how to navigate to the winter weather map [link](#). Haily explained how Fleet Services and Safety and Risk Services will patrol campus during inclement weather to evaluate the areas and inform GIS/LIL when there are hazardous areas and when they have been cleared. Haily encourages people to evaluate the map prior to inclement weather, so they know if they will need to adjust their route to match with the priority routes for easy access to their space. Kevin said that people can reach out to him with questions.

UPDATE (12/19): Haily asked the other members of the committee to share information with their colleagues about the winter weather map. The map shows the priority routes to access campus buildings in the event of an ice/snowstorm, so Haily encourages the other members of the committee to review the map to see if their routes need to be altered during an inclement weather event. Environmental Health and Safety does inspections of campus during these weather events, so the map will be updated when hazardous areas have been added and when those areas are considered "all-clear". Christina noticed that the Millrace Garage is not connected and wants to know if it was an oversight or who to contact to advocate for it to be added. Haily said that it is a city street, so we have less control, but will be reaching out to see if we can add it to our map. Kevin agreed with Haily that it is a city street but will be adding this area. Theo asked for a link to the winter weather map, which can be found [here](#).

UPDATE (01/16): Ruby shared that [Eugene](#) and [Springfield](#) have priority plow routes. Kersey added links to their maps in the chat.

NOTE: This item has been edited for brevity.

NOTE: This item has been resolved and will be removed from the minutes.

INCIDENT 24 (01/2025 Meeting): There was a request for the resolution of this incident. Haily shared that our ergonomist has been assigned the follow up, but it has not happened. Hopefully, there will be information to share at the next meeting.

E-BIKES: Nicole shared that she has seen people ride e-bikes very quickly in pedestrian-heavy areas. Ruby said that a bill is trying to be passed that will keep e-bikes off sidewalks and paths. Steve added that he read an article that it is based off classification of the bike and top speed and if the bill passes then a class 3 e-bike would have to be in the street. Christina explained that the classifications are not that clean cut, and a class 2 can go 20 mph without pedaling, the top speed of a class 3 is achieved by pedaling, and a pedal bike can go 20 mph. Also, the issue is with behavior, and it is difficult to control behavior. Haily said that Transportation Day is during the fall and wants to partner with Transportation Services for communications about how to safely ride e-bikes on campus. Christina added an idea to share the information with students during orientation. Dean advises extending communication to other personal transportation devices, because anything that can go fast poses a hazard and that we should find out how fast people are traveling to have data to make recommendations. Phil said that it feels a lot more dangerous when people are approaching at 15+ mph. Steven wonders if it would be possible to

rent a radar trailer and put it on 13th to track the speeds in the area to display the speed in the area. Wade says that we should pair this with something to encourage the behavior that we want to see. Dean shared an article from the emerald where everyone interviewed said that they had had a close call with an e-bike. Nicole said that some people may not know the rules and likes the idea of having an informational campaign. Christina said that it is important to think about how we get “buy in” from people and provided the example of Eugene increasing their population density has caused an increase in e-bikes and that shaming e-bike use is in direct conflict with the university’s messaging about green ways to get to campus. Also, Christina mentioned the idea of posting more signs that show our expectations. Ben said that this approach is naïve, and people who like the risk and want to get there quickly and do not care about the impact on others. Haily shared that there have been injuries and fatalities at other institutions involving e-bikes. Haily extended an offer to create a subcommittee about this concern and Rhonda and Christina agreed to participate.

BUILDING INSPECTION: Kersey announced that the next building inspection would occur on March 13 at Berwick Hall and that she would send a calendar invite after the meeting.

SAFETY SHEET UPDATES: Kersey shared that there had been significant updates to the Globally Harmonized System (GHS) safety sheet. Also, EHS makes safety sheets upon request and if there is a topic that members of the committee are interested in, then to reach out to her and she provided the Lab Safety for Non-Lab Staff and Deli Slicer safety sheets as examples.

NOTE: This was an information share and will be removed from the minutes.

NON-FACILITIES TRAINING: Haily explained that EHS has training for employees who work in a non-facilities/industrial environment every year, but few people attend. As such, she is requesting that members of the committee think about whether there is interest in this type of training and share ideas that could help boost attendance. Theo suggested a campus-wide invite, as many staff are deskbound, and it would be great to have supervisors allow release time for participation.

EC CARES DUMPSTER DIVING: Julie shared that people dumpster dove in the area prior to the ice storm and hauled it to EC Cares where it was left and froze over and is curious about the best practices for disposal. They blocked it off until it thawed, used shovels, and did not touch anything with their bare hands. Haily said if it is anything beyond a small clean up, then it should be reported to Work Control. Julie asked if there is a proper category in the call log for this type of clean up. If you are not certain of the category, then pick the one that you believe is best. If it is not the correct category, then Work Control will change it.

SCOOTER STORAGE: Michael asked for information about storing a personal transportation device in a UO building, since an employee uses one to travel around campus. Haily requested that Michael contact her about it to discuss the situation further. Steve advised that Michael could connect with Dave Reesor and Zach Earl who can authorize indoor storage area. Also, Steven said that there are swing-shift vehicles available for use and encourages there to be advocacy for their use. Cody added in the chat, “Dave Reesor proposed these changes to the personal transportation devices. Not sure if those changes have been adopted or where in the process these amendments may be.

Proposed policy edits in red:

C. Parking, Storage and Impound

(1) Personal Transportation Devices shall be parked only in areas specifically designated for storage of

*such devices and in accordance with facility-specific policies and procedures. Indoor storage of motorized or electronic Personal Transportation Devices is prohibited in university owned or controlled property, **unless in a designated location.***

*(4) Charging of electronic Personal Transportation Devices is prohibited in university owned or controlled property except at designated charging stations **or locations.***” Steve said if that is not already part of the policy library, then it should be there soon.”

NEW MEMBER ANNOUNCEMENT: Ruby announced that there is a new member on the Safety Advisory Committee, Emily Hooten who is representing University Health Services.

NOTE: This was an information share and will be removed from the minutes.

OSHA 30 INFORMATION: Justin shared that the OSHA 30 General Industry course focuses on a broad scope of trainings that covers hazards in the workplace and is comprised of OSHA required courses and elective classes and is helpful for building managers, supervisors, and people who lead others. Anybody employee can participate, but there is a cost, so it requires supervisor and/or department approval. We will not limit participation, but the training materials are geared towards leads, supervisors, managers, etc. Wade is in the OSHA 30 class and endorses it. There are tentative plans to host a second session (5-day course) in the fall and we will need at least 20 to participate in the fall. The current session is 5 days split over several weeks to reduce the burden on people from being pulled away from their work for 5 days. Justin put in the chat,

- The combined course is 30 hours and is focused on all basic elements of workplace health and safety programs and regulations.
- The OSHA 30 provides an overview of safety standards and responsibilities that supervisors have and shares tools to help create a safe workplace environment for their employees.
- Many OSHA 30 courses are taught “one size fits all”, but this will be taught specifically with University of Oregon departments in mind. Our safety staff is working directly with the instructors to ensure that the training material is relevant and relatable to UO supervisors.
- The course is taught by an OSHA authorized trainer with opportunities to meet and talk to other safety professionals from SAIF and Safety and Risk Services.
- Participants who complete all 30 hours will receive an OSHA 30 card, recognized as an industry staple for training safety leadership.

Theo asked if it was in-person, which Justin confirmed. We are offering the OSHA 30 course through SAIF, so it is offered at a much lower cost than compared to the pricing on the outside.

NOTE: This was an information share and will be removed from the minutes

ONLINE VAN TRAINING: Ruby, Justin, Kelly, and Hayden have been working to create a new van training, which is available [online](#). This training is shorter and has UO-specific information.

NOTE: This was an information share, so it will be removed from the minutes.

INCIDENT 28, MARCH 2025 MEETING: Justin shared that he evaluated the stairwell and that the concern has been fixed or that it could be related to how the footwear interacted with the grip.

NEW BUSINESS

EPA UPDATES TO AQI FOR WILDFIRE SMOKE: Haily shared that OSHA (Occupational Safety and Health Administration) has not changed their requirements, but the EPA (Environmental Protection Agency) has

changed their numbers. The AQI chart made by the EPA is unitless and OSHA $\mu\text{g}/\text{m}^3$ (micrograms per cubic meter). The AQI number will look different, but the level of smokiness has not changed. EHS will take the same actions, and the same level of smoke, the only difference is the AQI number associated with the action. EHS is not asking anybody to work in different conditions than last year. Christina included a [link](#) that shows the changes before and after.

SAFETY SHOUT OUTS: Justin gave a shout out to our campus partners who completed the OSHA-30 Course. The course required the participants to be physically away from their workstations for the full 30 hours. Additionally, Justin shared his appreciation for all of those who were involved that made for a successful course, as it required buy-in from campus partners for the implementation and coordination. The goal is to have a second session in the fall.

SAFETY TRAININGS:

May Safety Training (In Person):

Heat Illness Prevention (*REQUIRED TRAINING ANNUALLY for all employees and supervisors with some exemptions, consult the table found [HERE](#) to see the full list of requirements and exemptions*)

Dates & Room: TBD

Instructor: Haily Griffith

MyTrack Link [HERE](#)

[Heat Illness Prevention \(Online\)](#)

Ladder Safety (*required training for employees who use ladders, recommended for supervisors of employees using ladders*)

Dates & Room: TBD

Instructor: Justin Zunker

MyTrack Link [HERE](#)

[Ladder Safety \(Online\)](#)

[Step Ladder Safety \(Online\)](#) – step ladders only

May Safety Sheets (For Department Use):

Week 1: [Heat Illness Prevention](#)

[Heat Illness Prevention \(Spanish\)](#)

Week 2: [Heat Illness Regulation](#)

[Heat Illness Regulation \(Spanish\)](#)

Week 3: [Building Safety Culture](#)

[Building Safety Culture \(Spanish\)](#)

Week 4: [Environmental Health and Safety](#)

Don't forget to check out our [Fall Protection Lending Library](#) if your team has special fall protection needs on campus! More information can be found [HERE](#).

Justin discussed the OSHA-NIOSH heat safety app and Christina requested a link. Kersey shared the link in the chat, which can be found here <https://statics.teams.cdn.office.net/evergreen-assets/safelinks/1/atp-safelinks.html>.

LOANER INSPECTION KIT: In the March meeting, Julie shared an idea to use the remaining money awarded to SAC to fund a loaner inspection kit that members of the committee could check out. Haily liked the idea so much that she wants to purchase the kit items from her budget and use that as the loaner for the committee instead. Dean thinks that it is a great idea and that it can be overwhelming when you try to find supplies. Christina suggested having a list on the UO's corporate Amazon account of the items in the inspection kit. Adrian included a [link](#). Haily is unaware of the corporate Amazon account and appreciated Christina sharing the information. Nicole and Julie like the idea and Julie is curious about the expectations if members check out the kit and use supplies. Haily is interested in preventing injury and would like to try and see what the financial stress on her budget would be before answering.