

Meeting Date: 10/15/15

SAC Members: ● present

	Primary Members	Alternate Members	Ex Officio Members	Visitors
●	Annie Bentz (Human Resources)	Diana Sobczynski (Human Resources)	Adam Jones (EHS)	Kathy Mangold (Park. & Trans.)
●	Dean Walton (United Academics)	TBD (United Academics)	Andre LeDuc (ERS)	Amy Grainger (UO Libraries)
●	Deb Pack (UOPD)	Rachel Dale (UOPD)	Deb Donning (Risk Management)	
●	Devon Shea (Athletics)	Vicki Strand (Athletics)	● Jeremy Chambers (EHS)	
	Doug Brooke (EHS)	TBD (EHS)	● Omar Lopez (EHS)	
	Faye Young (Health Center)	Letecia France (Health Center)	● Trish Lijana (Risk Management)	
	Gary Malone (SEIU)	● Michael Omogrosso (SEIU)		
●	Jake Vasey (EMU)	Shawn Rubino (EMU)		
	John Foster (United Academics)	Joshua Razink (United Academics)		
●	Lynn Alvarez (Housing)	Judd Mentzer (Housing)		
●	Michelle Wygle (SEIU)	Deaton Love (SEIU)		
	Shawna Meechan (GTFF)	TBD (GTFF)		
	Steve Pelkey (Campus Operations)	Chris Meade (Campus Operations)		
	Teresa Pinkham (OA Council)	● Shawn Kahl (OA Council)		
●	Wade Young-Jelinek (OA Council)	Shane Turner (OA Council)		

TOPIC	DISCUSSION	ACTION ITEMS
<b>Accident/Injury Report</b>	<ul style="list-style-type: none"> <li>The September 2015 Accident &amp; Incident Summary was reviewed.</li> </ul>	
<b>Review Minutes</b>	<ul style="list-style-type: none"> <li>The 9-17-15 minutes were reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>The minutes were approved as written.</li> </ul>
<b>Old Business:</b>	<ul style="list-style-type: none"> <li>Jeremy reminded the group that Michelle Wygle is retiring as chairperson. The chairperson's responsibilities include running the monthly meeting, creating an annual work plan, participating in inspections, SAC charter compliance, etc.</li> </ul>	<ul style="list-style-type: none"> <li>If you are interested in being nominated as chairperson, please notify Jeremy.</li> </ul>
	<ul style="list-style-type: none"> <li>SAIF will be providing safety training to SAC members next month (November 19<sup>th</sup>) during our meeting time. This will be a 90 minute training 9:00-10:30 at the Enterprise Risk Services office (1715 Franklin Blvd). Light refreshments will be provided. The safety topics</li> </ul>	<ul style="list-style-type: none"> <li>Jeremy will send out an email with more information.</li> </ul>

	will be Hazard Identification and Incident Investigation. There will be another safety training on January 21 <sup>st</sup> 9:00-10:30 in the Ford Alumni Center. The trainings are mandatory for all SAC members (including alternates) per OSHA.	
<b>New Business:</b>	<ul style="list-style-type: none"> <li>Jeremy reported that he met with Deb D. about United Academics' requirement of a UO Workplace Violence Prevention Policy. This policy is the responsibility of Human Resources, not the Safety Advisory Committee.</li> </ul>	
	<ul style="list-style-type: none"> <li>The Campus Safety Night Walk will be November 9<sup>th</sup> starting at 5:30. A large group of staff and students will participate in this walk and are look for safety issues from their own perspectives (landscaping, lighting, bikes, access to dumpsters, etc.). All SAC members are invited to participate.</li> </ul>	<ul style="list-style-type: none"> <li>If you are interested or would like more information, contact Jeremy.</li> </ul>
	<ul style="list-style-type: none"> <li>Trish shared a safety poster about texting while walking. Michael suggested a poster showing a person tripping while using a phone. Deb added that it is important to be a defensive driver and walker on campus as many students and staff are using their phones and not paying attention.</li> </ul>	<ul style="list-style-type: none"> <li>Trish will look into other poster options.</li> </ul>
	<ul style="list-style-type: none"> <li>Kudos to Dean and Deb D. for their work on the new UO Drone Policy. Dean met with Ron Wyden and the FAA in Portland. The policy is still in the development stage. The UO has an official FAA drone policy exemption for research.</li> </ul>	<ul style="list-style-type: none"> <li>Dean will work with Devon on drone issues that have come up at Autzen.</li> </ul>
	<ul style="list-style-type: none"> <li>Jake talked about an incident on campus involving a threatening individual. The group held a long discussion on emergency preparedness and response on campus. The committee was reminded that the UO has an incident management team and incident commanders. Concern was raised that we don't have trained resources within departments. Given the recent incidents on campuses have the protocols on how to respond changed?</li> </ul>	<ul style="list-style-type: none"> <li>Trish &amp; Jeremy will follow up with Deb D. and Krista Dillon (Emergency Management) on this topic and report back to the group.</li> </ul>
<b>Subcommittees:</b>	<ul style="list-style-type: none"> <li>The third quarter inspection of the Student Rec. Center is complete. The subcommittee found 15 areas that need improvement. The SRC Facilities Manager will look into these and follow up with the subcommittee.</li> <li>The next inspection is Straub in December.</li> </ul>	<ul style="list-style-type: none"> <li>Contact Jeremy if you are interested in participating in the December inspection.</li> </ul>

**ADJOURN.**

**NEXT Meeting: November 19, 2015, 9:00-10:30, Enterprise Risk Services (1715 Franklin Blvd)**